



UMATILLA CITY COUNCIL MEETING

December 19, 2023 at 6:00 PM

Council Chambers, 1 S. Central Avenue, Umatilla, Florida 32784

AGENDA

Please silence your electronic devices

PLEDGE OF ALLEGIANCE AND INVOCATION

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

MINUTES REVIEW

1. Approval of Meeting Minutes
- December 5, 2023, Regular City Council Minutes

PRESENTATIONS

PUBLIC COMMENT

At this point in the meeting, the Umatilla City Council will hear questions, comments and concerns from the public.

Please write your name and address on the paper provided at the podium. Zoning or code enforcement matters which may be coming before the Council at a later date should not be discussed until such time as they come before the Council in a public hearing. Comments, questions, and concerns from the public regarding items listed on this agenda shall be received at the time the Council addresses such items during this meeting. Public comments are generally limited to three minutes.

CONSENT AGENDA

2. Take Home Vehicle Policy
3. Resolution No. 2023-28, City-Wide Yard Sale 2024

PUBLIC HEARING / ORDINANCES / RESOLUTIONS

4. First Reading of Ordinance No. 2023-31, City Fee Schedule Update

NEW BUSINESS

REPORTS

5. Staff Reports

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352)669-3125. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will

need record of the proceedings, and that for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any invocation that may be offered before the official start of the Council meeting is and shall be the voluntary offering of a private citizen to and for the benefit of the Council pursuant to Resolution 2014-43. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief by the Council or the City. No person in attendance at this meeting is or shall be required to participate in any invocation and such decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.

The City of Umatilla is an equal opportunity provider and employer.



UMATILLA CITY COUNCIL MEETING

December 5, 2023 at 6:00 PM

Council Chambers, 1 S. Central Avenue, Umatilla, Florida 32784

MINUTES

PLEDGE OF ALLEGIANCE AND INVOCATION

CALL TO ORDER

Having been duly advertised as required by law, Mayor Adcock led the pledge of allegiance, the invocation and called the Regular City Council Meeting to order at 6:00 P.M. in the Umatilla City Council Chambers.

ROLL CALL

MEMBERS PRESENT

Kent Adcock, Mayor
Chris Creech, Vice-Mayor
Katherine Adams, Council Member
John Nichols, Council Member
Brian Butler, Council Member

NOT PRESENT

Vaughan Nilson, Public Works Director
Regina Frazier, Finance Director

ALSO PRESENT

Scott Blankenship, City Manager
Jessica Burnham, City Clerk
Kevin Stone, City Attorney
Aaron Mercer, Development and Public Services Director
Amy Stultz, Library Director
Misti Lambert, Assistant to the City Manager
Adam Bolton, Chief of Police

AGENDA REVIEW

MOTION BY VICE MAYOR CREECH TO APPROVE THE AGENDA; SECONDED BY COUNCIL MEMBER BUTLER. MOTION WAS APPROVED BY UNANIMOUS VOICE VOTE.

MINUTES REVIEW

1. Approval of Meeting Minutes
 - November 21, 2023 Land Planning Agency Minutes
 - November 21, 2023 Regular City Council Minutes

MOTION BY COUNCIL MEMBER NICHOLS TO APPROVE THE MINUTES DATED NOVEMBER 21, 2023; SECONDED BY VICE MAYOR CREECH. MOTION APPROVED BY UNANIMOUS VOICE VOTE.

PRESENTATIONS

PUBLIC COMMENT

Mayor Adcock opened public comment

No one spoke

Mayor Adcock closed public comment

CONSENT AGENDA

PUBLIC HEARING / ORDINANCES / RESOLUTIONS

** The following items (2-4) were heard together*

- 2. Final Reading of Ordinance No. 2023-19, RLW Realty, LLC & KRK Equity, LLC Annexation
- 3. Final Reading of Ordinance No. 2023-20, RLW Realty, LLC & KRK Equity, LLC Small-Scale Comp Plan Amendment
- 4. Final Reading of Ordinance No. 2023-21, RLW Realty, LLC & KRK Equity, LLC Rezoning

Attorney Stone read Ordinance 2023-19 by title only.

Ordinance No. 2023-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF UMATILLA, COUNTY OF LAKE, STATE OF FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 19.50 ± ACRES OF LAND GENERALLY LOCATED WEST OF CHARLES OSBORNE ROAD AND NORTH OF CR 450; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE SECRETARY OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Stone read Ordinance 2023-20 by title only.

Ordinance No. 2023-20

AN ORDINANCE OF THE CITY OF UMATILLA, COUNTY OF LAKE, STATE OF FLORIDA, PURSUANT TO THE PROVISIONS OF FLORIDA STATUTE 163.3187(1)(b); AMENDING THE LAND USE DESIGNATION OF 19.50 ± ACRES OF LAND DESIGNATED AS LAKE COUNTY URBAN MEDIUM DENSITY TO CITY SINGLE FAMILY MEDIUM DENSITY IN THE CITY OF UMATILLA FOR THE HEREAFTER DESCRIBED PROPERTY OWNED BY RLW REALTY, LLC AND KRK EQUITY, LLC LOCATED WEST OF CHARLES OSBORNE ROAD AND NORTH OF CR 450; DIRECTING THE CITY MANAGER TO TRANSMIT THE AMENDMENT TO THE APPROPRIATE GOVERNMENTAL AGENCIES PURSUANT TO CHAPTER 163, FLORIDA STATUTES; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT

HEREWITH; PROVIDING FOR AN EFFECTIVE DATE

Attorney Stone read Ordinance 2023-21 by title only.

Ordinance No. 2023-21

AN ORDINANCE OF THE CITY OF UMATILLA, COUNTY OF LAKE, STATE OF FLORIDA, RECLASSIFYING 19.50 ± ACRES OF LAND ZONED LAKE COUNTY AGRICULTURE (AG) TO THE DESIGNATION OF AGRICULTURE RESIDENTIAL (AR) FOR THE HEREAFTER DESCRIBED PROPERTY OWNED BY RLW REALTY, LLC AND KRK EQUITY, LLC LOCATED WEST OF CHARLES OSBORNE ROAD AND NORTH OF CR 450; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE SECRETARY OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY AND SCRIVENER’S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Stone swore in the witness providing testimony for these agenda items and reminded council that the testimony from the November 21, 2023, meetings would be carried forward to this meeting if there were no objections. Attorney Stone stated not hearing any objections the testimony would carry forward.

Mayor Adcock opened public comment

No one spoke

Mayor Adcock closed public comment

MOTION BY COUNCIL MEMBER NICHOLS TO APPROVE FINAL READING OF ORDINANCE NO. 2023-19, RLW REALTY, LLC & KRK EQUITY, LLC, ANNEXATION; SECONDED BY VICE MAYOR CREECH. MOTION WAS APPROVED BY ROLL CALL VOTE.

Council Member Nichols	YES
Vice Mayor Creech	YES
Council Member Adams	YES
Council Member Butler	YES
Mayor Adcock	YES

MOTION BY COUNCIL MEMBER NICHOLS TO APPROVE FINAL READING OF ORDINANCE NO. 2023-20, RLW REALTY, LLC & KRK EQUITY, LLC, SMALL-SCALE COMP PLAN AMENDMENT; SECONDED BY VICE MAYOR CREECH. MOTION WAS APPROVED BY ROLL CALL VOTE.

Council Member Nichols	YES
Vice Mayor Creech	YES
Council Member Adams	YES
Council Member Butler	YES
Mayor Adcock	YES

MOTION BY COUNCIL MEMBER NICHOLS TO APPROVE FINAL READING OF ORDINANCE NO. 2023-21, RLW REALTY, LLC & KRK EQUITY, LLC REZONING; SECONDED BY VICE MAYOR CREECH. MOTION WAS APPROVED BY ROLL CALL VOTE.

Council Member Nichols	YES
Vice Mayor Creech	YES
Council Member Adams	YES
Council Member Butler	YES
Mayor Adcock	YES

NEW BUSINESS

5. Forestar Real Estate Group, LLC., Utility Wastewater Impact Fee Agreement

Vice Mayor Creech stated that he would be recusing himself from this item due to a voting conflict and that he would file form 8B with the City Clerk.

Aaron Mercer, Development and Public Services Director, provided council with an overview of the agreement and mentioned Forestar Real Estate Group, LLC is the developer of Magnolia Pointe Subdivision and has provided the City with utility upgrades that qualify for impact fee credits. The utility upgrades the City approved with phase I construction includes the upsizing of a 6-inch sewer force main to an 8-inch sewer force main (1,820 linear feet) and a 12-inch sewer force main (1,180 linear feet) along with the installation of a 125KW emergency generator.

MOTION BY COUNCIL MEMBER NICHOLS TO APPROVE THE FORESTAR REAL ESTATE GROUP, LLC, UTILITY WASTEWATER IMPACT FEE AGREEMENT; SECONDED BY COUNCIL MEMBER BUTLER. MOTION WAS APPROVED A UNANIMOUS VOICE VOTE.

REPORTS

6. Staff Reports

City Manager Blankenship had nothing to report.

City Attorney Stone provided the council with an update on the dispatch fee.

Vice Mayor Creech had nothing to report.

Council Member Adams inquired about the parade for the upcoming weekend.

Council Member Nichols had no report.

Council Member Butler had nothing to report.

Mayor Adcock had nothing to report.

Mr. Mercer had nothing to report.

Ms. Stultz gave an update on the events going on at the library.

Chief Bolton had nothing to report.

Ms. Lambert spoke about the upcoming parade.

ADJOURNMENT

With no further business for discussion, the meeting adjourned at approximately 6:22 p.m.

Kent Adcock, Mayor

Jessica Burnham
City Clerk, FCRM



CITY OF UMATILLA
AGENDA ITEM STAFF REPORT

DATE: December 8, 2023

MEETING DATE: December 19, 2023

SUBJECT: Take Home Vehicle Policy

BACKGROUND SUMMARY:

The City currently only has a take-home vehicle policy for police officers. This new policy incorporates all City employees and vehicles being taken home. The policy also includes a new off-duty insurance requirement recommended by our insurance carrier to protect the City in the event of an accident in a City vehicle when an employee is not on duty. This policy has been reviewed by all directors as well as our insurance attorney.

RECOMMENDATIONS:

Approval of New Take-Home Vehicle Policy

FISCAL IMPACTS:

N/A

ATTACHMENTS:

1. Take Home Vehicle Policy
 2. Take Home Vehicle Agreement
-



CITY OF UMATILLA

TAKE HOME VEHICLE POLICY

PURPOSE

To establish standards for the proper usage of vehicles owned by the City of Umatilla and designated for use by City employees. This policy is designed to ensure that the take-home use of vehicles is justified, responsible, and in compliance with relevant laws and regulations.

DISCUSSION

This policy applies to all vehicles owned, leased, or otherwise controlled by the City, including but not limited to public safety vehicles and equipment, utilities and public works vehicles and equipment, and general administration vehicles.

POLICY

- I. Eligibility
 - A. Employees must live within 25 travel miles of the Umatilla city limits.
 - B. Members of the Umatilla Police Department meeting the following criteria are eligible for a marked patrol take home vehicle.
 - Must be employed full time at the Umatilla Police Department.
 - Must have completed the Field Training Officer Program.
 - Must be in good standing with the City of Umatilla and the Umatilla Police Department.
 - C. General employees that are assigned a take home vehicle due to the operational needs of their position include the following:
 - Development and Public Services Director
 - Public Works Director
 - Utility Manager
 - Code Compliance Officer
 - Building Official

- D. General employees that volunteer for on-call duty are allowed a take home vehicle during their on-call period.
- E. Stipend Fire Chief is assigned a take home emergency vehicle in order to expedite response to emergencies.
- F. Employees whose driving privileges have been suspended or revoked or who are under disciplinary suspension or disciplinary probation cannot participate in the take-home vehicle program. Supervisors and Department Directors with consultation from the City Manager shall have the authority to terminate take home privileges for specified periods of time for just cause.
- G. Employees taking home unmarked vehicles will be subject to income tax on the benefit as described in IRS Publication 15-B.
- H. Must agree to and execute the terms and provisions of the City of Umatilla Take Home Vehicle Agreement.

II. Vehicle Usage

- A. Authorized Use - Vehicles are authorized to be used for official local government business purposes only.
 - Employees must adhere to all traffic laws and regulations while operating municipal vehicles.
 - Employees understand the assignment of a vehicle is at the convenience of the City.
 - The assignment of the vehicle does not constitute a property right or a remunerative right of the employee.
 - The assignment of a vehicle is based on the availability of vehicles, the employee's position, and duty assignment.
- B. Prohibited Use - Personal use is prohibited, except for commuting to and from the employee's residence and the official workplace. The use of municipal vehicles for activities that may damage the vehicle or violate municipal policies is strictly prohibited.

III. Employee Responsibilities

- A. Employees must maintain a valid driver's license at all times. Any traffic infractions or tickets should be reported to the employee's supervisor and Human Resources immediately.
- B. Vehicle Maintenance – Employees are responsible for maintaining the cleanliness and general condition of the vehicle. Regular maintenance, repairs, and inspections will be scheduled by the Public Works fleet maintenance division.

Employees are prohibited from making any mechanical adjustments, alterations, or repairs to a vehicle or equipment

- C. Fueling and Expenses – Fuel should only be purchased using the Fleet card assigned to each vehicle. All other maintenance expenses incurred outside of the City should be paid with a City purchasing card (p-card).
- D. Reporting – Any accidents, damages or malfunctions of the vehicle must be reported immediately to the employee’s supervisor and the fleet maintenance division. Regular reports on the mileage and usage of take-home vehicles may be required.
- E. All keys to the vehicle must be stored indoors in a safe place. No keys to the vehicle shall be left inside the vehicle while not in use.
- F. Only the assigned employee should have unsupervised access to a take-home vehicle.
- G. Take-home vehicles may not be used to transport dependents, family members or other persons not employed by the city of Umatilla unless previously approved by the City Manager and a signed liability waiver is on file with Human Resources.
- H. Employee must obtain and maintain non-owned vehicle bodily injury liability insurance covering them personally as the driver of the vehicle for any time it is being operated outside the course and scope of their municipal employment, with insurance policy limits of at least \$10,000 per person, \$20,000 per accident or occurrence on a primary, non-contributory basis.
- I. The employee must submit their primary address prior to approval of a take-home vehicle. In the event of a change of residences, the employee’s supervisor, department director and Human Resources must be notified of the new address.
- J. Employees may not utilize a take-home vehicle for personal business (banking, doctor appointments, shopping, going to the gym) unless previously authorized by the City Manager.
- K. City vehicles shall not be used for transporting heavy, inappropriate, or excessive loads.
- L. Employees who intend to consume, or who have consumed alcoholic beverages or other intoxicants, shall not operate their assigned city vehicles. Employees operating marked vehicles are prohibited from patronizing businesses and destinations that may result in public criticism.
- M. During periods of extended leave (i.e. personal, military, or FMLA) in which the employee is not available for work or call out status, the employee shall park their vehicle at their Department.

IV. Approval and Monitoring

- A. Approval Process - All take-home vehicle assignments must be approved by the employee's supervisor, department head and the City Manager. The approval should verify the appropriateness of the take-home vehicle and ensure compliance with the city's policies.
- B. Monitoring and Auditing - The city may periodically monitor and audit take-home vehicle usage to ensure compliance with this policy. Random audits/inspections may be conducted to review mileage, cleanliness, and maintenance. Any violations or discrepancies discovered during audits may result in disciplinary action, including revocation of take-home vehicle privileges.

V. Policy Violations

- A. Reporting Violations - Employees who become aware of any potential violations of this policy must report them to their supervisor or the appropriate authority within the city.
- B. Consequences of Violations - Violations of this policy may result in disciplinary action, including but not limited to:
 - Written warnings.
 - Loss of take-home vehicle privileges.
 - Suspension or termination of employment.
 - Legal action, if necessary.

- VI. Policy Review - This policy will be reviewed periodically and updated as needed to ensure its continued effectiveness and compliance with applicable laws and regulations.

By signing below, I acknowledge that I have read, understood, and agree to comply with the terms and conditions outlined in this Take Home Vehicle Policy.

Employee Signature

Print Employee Name



TAKE HOME VEHICLE AGREEMENT

Employee

Name: _____

Job

Title: _____ Dept/Div: _____

Home

Address: _____ City: _____ County: _____

Physical Address (Not mailing address)

I _____, hereby enter into agreement this _____ day of _____, _____, **with the City of Umatilla, with the following understood restrictions and obligations:**

- 1.) I hereby accept assignment of a vehicle owned by the City of Umatilla to be used as my take-home vehicle.
- 2.) I will use the vehicle solely for the assigned purpose as outlined in the City's take-home vehicle policy
- 3.) I will notify my supervisor of any incident or accident involving the assigned take home vehicle.
- 4.) I will provide for the reasonable security of the vehicle; drive the vehicle in a safe and orderly manner; ensure the vehicle is clean and properly maintained.
- 5.) I certify that I live within the boundaries as outlined in the City's take home vehicle policy and will notify my supervisors and the Human Resources Department immediately of any change of address.
- 6.) I understand that vehicle use is a privilege provided to me by the City, and can be withdrawn at any time and does constitute a property right.
- 7.) I understand, acknowledge and accept that the assignment of a vehicle is based on the availability of vehicles, position, and duty assignment.
- 8.) I understand, acknowledge, and accept that, pursuant to Florida statute section 768.28 (9)(a), I can be held personally or individually responsible and civilly liable in tort, and can be sued, for any motor vehicle accident(s) which occur in the City take-home vehicle while I am off-duty or otherwise acting outside the course and scope of my governmental employment at the time of any motor vehicle accident, and furthermore understand, acknowledge and accept that the City of Umatilla cannot be held civilly liable in tort under that statute for any off-duty motor vehicle accidents in that take-home vehicle occurring while I am driving it outside the course and scope of my employment with the City – see *City of Winter Park v. Veigle*, 48 FLW(D)1311 (Fla. 5th DCA 2023).
- 9.) I understand, acknowledge and accept that, as a consequence of paragraph 8 above and the personal or individual liability exposures to me for any off-duty motor vehicle accidents, or motor vehicle accidents in that vehicle while I am acting outside the course and scope of my governmental employment, I will procure non-owned automobile bodily injury liability insurance covering me personally as the driver of the City take-home vehicle that I am operating while I am off-duty and acting outside the course and scope of my governmental employment, with insurance policy limits of at least \$10,000 per person, \$20,000 per accident or occurrence, which shall provide primary, noncontributory automobile insurance to me for any such off-duty motor vehicle accidents in the take-home vehicle. I furthermore understand, acknowledge and agree to provide the City with an insurance declaration sheet, endorsement, or a copy of the policy of such automobile insurance providing such non-owned automobile bodily injury liability insurance referenced herein, and that I shall continue to keep such insurance coverage in place at all times while using the take-home vehicle for off-duty purposes.

I have read and understand the above restrictions and obligations and agree to the terms set forth.

Signature: _____ Date: _____

STATE OF FLORIDA, COUNTY OF LAKE

The foregoing instrument was acknowledged before me this _____ day of _____

by _____, who is personally known to me or who has produced _____ as identification.

Notary Public: _____ My Commission Expires: _____

Recommended
Division Director: _____ Date: _____

Recommended
Department Director: _____ Date: _____

APPROVED
City Manager: _____ Date: _____



**CITY OF UMATILLA
AGENDA ITEM STAFF REPORT**

DATE: December 12, 2023

MEETING DATE: December 19, 2023

SUBJECT: Resolution No. 2023-28, City-Wide Yard Sale 2024

BACKGROUND SUMMARY:

The 2024 City Wide Yard Sale will be the 23rd annual event. The date for this year's event is Saturday, March 2, 2024.

This is an annual fundraiser for the Friends of the Library. The funds raised are used to offset the costs of library programs. Sale tables are rented at the Umatilla Library and individual yard sales are held throughout town. A book sale is also held at the Library from 8:00 a.m. through 2:00 p.m. Food trucks have also been invited as part of the Friends book sale fundraiser.

Participating residents will be asked to make a donation to have their sale put on a map which will be published by the Friends of the Library. Copies of the map are distributed to all residents and visitors.

The City waives the requirement for a yard sale permit for residents who are participating in this event. Generally, yard sale permits must be applied for but there are no fees involved.

RECOMMENDATIONS:

Approval of Resoultion No. 2023-28, City Wide Yard Sale 2024

FISCAL IMPACTS:

N/A

ATTACHMENTS:

1. RESO 2023-28 City Wide Yard Sale 2024
-

RESOLUTION 2023 - 28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AUTHORIZING THE TWENTY SECOND ANNUAL CITY WIDE YARD SALE SPONSORED BY THE FRIENDS OF THE UMATILLA PUBLIC LIBRARY, TO BE HELD ON SATURDAY, MARCH 2, 2024, THROUGHOUT THE CITY OF UMATILLA AND ALONG THE SIDEWALK IN FRONT OF THE UMATILLA PUBLIC LIBRARY; ALLOWING WAIVER OF THE REQUIREMENT FOR A YARD SALE PERMIT FOR RESIDENTS OF THE CITY PARTICIPATING IN THIS EVENT; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the Friends of the Umatilla Public Library are sponsoring a fundraising event to directly benefit the Umatilla Public Library; and

Whereas, this event is known as the “City Wide Yard Sale” on Saturday, March 2, 2024, throughout the City of Umatilla and in the Umatilla Public Library parking lot; with a contingency “storm date” scheduled on Saturday, March 9, 2024; and

Whereas, the Friends of the Library request a waiver of the requirement to obtain a Yard Sale permit for residents participating in this event; and

Whereas, the Friends of the Library request use of the sidewalk area in front of the Umatilla Public Library as a venue to sell food and rent tables for this event;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Umatilla, Florida:

1. The City Council of the City of Umatilla grants permission to the request of the Friends of the Library to use the sidewalk area in front of the Umatilla Public Library during this event.
2. The City Council of the City of Umatilla waives the requirement for residents participating in this event to obtain a Yard Sale permit (Ordinance 1989 – A).

EFFECTIVE DATE: This Resolution shall take effect immediately upon its adoption by the City Council of the City of Umatilla, Lake County, Florida.

PASSED AND RESOLVED this 19th day of December, 2023, by the City Council of the City of Umatilla, Lake County, Florida.

Kent Adcock
Mayor

ATTEST:

Approved as to form:
STONE & GERKEN, P.A.

Jessica Burnham, FCRM
City Clerk

Kevin Stone
City Attorney



CITY OF UMATILLA
AGENDA ITEM STAFF REPORT

DATE: December 8, 2023

MEETING DATE: December 19, 2023

SUBJECT: First Reading of Ordinance No. 2023-31, City Fee Schedule Update

BACKGROUND SUMMARY:

Previous fee resolutions and ordinances have been approved for various user fees throughout the City. This ordinance rescinds all previous ordinances and resolutions related to fees so that all City user fees can be adopted via resolution. Only fees required to be adopted via ordinance will remain intact.

RECOMMENDATIONS:

Approval of First Reading of Ordinance No. 2023-31, City Fee Schedule Update

FISCAL IMPACTS:

Changes in revenues based on new fees to be determined.

ATTACHMENTS:

1. Ordinance 2023 -31, Fee Schedule KMS
 2. Exhibits for Fee Schedule
-

ORDINANCE 2023 - 31

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AMENDING AND ADOPTING FEE SCHEDULES FOR THE CITY; PROVIDING FOR IMPLEMENTATION AND FURTHER ADOPTION OF USER FEES BY RESOLUTION; REPEALING ALL USER FEES IN CODE OF ORDINANCE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Umatilla City Council has by Ordinance, established user fees and charges to assist in the funding of related activities; and

WHEREAS, the Umatilla City Council has determined the fees and charges should be updated to address the needs of the city's customers and to fairly apportion the fees so as not to cause an undue burden on the taxpayers of the City of Umatilla; and

WHEREAS, the Umatilla City Council wishes to adopt an updated fee schedule to take effect as of the effective date hereof, and which may hereafter be amended by further resolution of the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein and made a part hereof by reference.

Section 2. Fee Schedules. The Fee Schedules are attached herewith as Exhibit A - Airport Fee Schedule; Exhibit B - Building Services Fee Schedule; Exhibit C - Cemetery Fee Schedule; Exhibit D - Code Enforcement Fee Schedule; Exhibit E - Fire Services Fee Schedule; Exhibit F - Library Services Fee Schedule Exhibit G - Miscellaneous Charges Fee Schedule, Exhibit H - Parks and Facilities Fee Schedule and Exhibit I - Police Services Fee Schedule. The fees described in each of those exhibits is hereby authorized in the amounts set forth therein. The Exhibits and fees set forth thereon may be adjusted from time to time by Resolution of the Council. Such resolution may include additional user fees to be charged in exchange for a good or service, which are to be paid by choice for benefits to the feepayer; such additional user fees established by further resolution are hereby authorized pursuant to the proprietary right of the City provided that the amount of any profit derived therefrom shall be reasonable.

Section 3. Implementation. The City Manager or his designee are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Ordinance, however this Ordinance shall not be made part of the Umatilla Code of Ordinance.

Section 4. Repeal and Conflicts. All ordinances and resolutions establishing user fees and charges for goods and services identified in the Exhibits hereto, enacted on or before the date of final approval of this Ordinance, are repealed; the Code of Ordinances shall be updated accordingly to remove references to such user fees.

Section 5. Savings Clause. If any section, sentence, clause, phrase, or word of this Ordinance is for any reason held, or declared to be, unconstitutional, inoperative or void, such holding or invalidity shall not effect the remaining portions of this Ordinance without such unconstitutional, invalid, or inoperative part therein; and the remainder of this Ordinance, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein; or if this Ordinance or any provisions thereof shall be held inapplicable to any person, groups of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not effect the applicability thereof to any other person, property or circumstances.

Section 6. Effective Date: This Ordinance shall take effect immediately upon adoption.

PASSED AND RESOLVED this ____ day of _____, 2023 by the City Council of the City of Umatilla, Lake County, Florida.

Ken Adcock
Mayor

Approved as to form:
STONE & GERKEN, PA

ATTEST:

Jessica Burnham
City Clerk

Kevin Stone
City Attorney

AIRPORT

	Current Fee	Proposed Fee
Airport Key Card (each)	\$ 20.00	\$ 20.00
<i>Daily Fees</i>		
Courtesy Car	donation	donation
Parking	2.00	2.00
Tie Down (hard surface)	3.00	10.00
Tie Down (grass)	2.00	8.00
<i>Monthly Rent</i>		
Tie Down (hard surface)	60.00	150.00
Tie Down (grass)	45.00	120.00
Apartment Rent (2 Bd)	725.00	725.00
Apartment Rent (1 Bd)	375.00	375.00
Apartment Rent (Entire Floor)	1,000.00	1,000.00
T- Hangars (1,080 sf)	300.00	300.00
T- Hangars (1,180 sf)	325.00	325.00
Box Hangars (1,350 sf)	375.00	375.00
Box Hangars (1,920 sf)	540.00	540.00
Box Hangars (2,500 sf)	630.00	630.00
Bulk Hangar (4,800 sf)	600.00	600.00
<i>Annual Rent</i>		
Off-Site Access Fee	450.00	450.00
Land Lease	based on sq ft.	based on sq ft.

* State sales tax will be charged on all fees unless a tax exempt certificate is provided.

BUILDING DEPT

Application	Current Fee	Proposed Fee
Addressing Assignment Fee	\$ 20.00	\$ 30.00
After the Fact Penalty	1% of permit	double permit fee (min. \$100)
Annexation (per lot, max \$1,500)	280.00	500.00
Initial Zoning	280.00	500.00
Change of Contractor	50.00	100.00
Certification of Addition Plans	50.00	100.00
Comp Plan Amendment (small scale)	260.00	500.00
Comp Plan Amendment (large scale)	260.00	750.00
Comp Plan Policy	260.00	500.00
Concurrence Review	330.00	500.00
Construction Plan	450.00	600.00
Construction Plan Residential - Subdivision	500.00	1,000.00
Construction Plan Commercial - Subdivision	500.00	750.00
Conditional Use Permit	260.00	400.00
Conditional Use Extension or Modification	340.00	400.00
Development of Regional Impact	780.00	1,500.00
DRI Development Order Amendment	480.00	1,000.00
Expansion/Change of a Non-Conforming Use	330.00	500.00
Flood Zone Determination	-	100.00
Lot Split/ Lot Line Deviation	355.00	400.00
Permit Extension Fee	50.00	75.00
Permit Renewal Fee	100.00	150.00
Permit Revision Fee	\$0.25 of permit (min. \$50)	\$0.25 of permit (min. \$100)
Planned Unit Development	430.00	750.00
PUD Amendment	280.00	750.00
Plat - Final	155.00	300.00
Preliminary Subdivision Plan	530.00	750.00
Reinspection Fees (each)		
First	50.00	50.00
Second	75.00	75.00
Third +	100.00	100.00
Replacement Permit Card	25.00	50.00
Rezoning	280.00	500.00
Minor Site Plan (staff approval)	150.00	250.00
Major Site Plan (Council approval)	250.00	500.00
Minor Subdivision Plan - 3 Lots or Fewer	280.00	350.00
Street Name Change	280.00	300.00
Street Name Reservations (per road)	97.00	125.00
Unity of Title	-	50.00
Vacating Streets, Lots, Plats	255.00	500.00
Variance	280.00	400.00

BUILDING DEPT

	Current Fee	Proposed Fee
Zoning Clearance Fees		
Residential		
Single Family Residence		
Fence	10.00	20.00
Pool	40.00	50.00
Addition	40.00	50.00
Accessory Structure - Shed	10.00	20.00
Accessory Structure - Garage or carport	40.00	50.00
Chicken Coop	10.00	20.00
Slab	10.00	20.00
Driveway	35.00	50.00
Commercial		
Sign	50.00	75.00
Fence	30.00	50.00
Addition	50.00	75.00
Accessory Structure - Shed	30.00	50.00
Driveway	50.00	75.00
Parking Lot	100.00	150.00

* Base Fees do not include pass-through fees from City Attorney, Land Planner, Engineer, or advertising costs associated with the submitted development application as adopted by Ordinance 2017-F.

Public Infrastructure Inspection Fees

\$0 - \$20,000	1.50%	1.50%
>\$20,000	1.00%	1.00%

Requirements: Submittal of signed and sealed estimate by Licensed Civil Engineer or copy of Construction Contract

Permit Fees

ROW-Right of Way Permit	\$ 50.00	100.00
Sandwich Board Signs (annual)	20.00	50.00
Special Event with Alcohol	65.00	100.00
Special Event without Alcohol	50.00	65.00
Temporary Tent Sales	65.00	75.00
Fireworks Tent Sale (with Fire Inspection)	100.00	125.00
Commercial Wall Signs		
No Electrical	65.00	100.00
Electrical	130.00	200.00
Commercial Roof Signs		
No Electrical	65.00	100.00
Electrical	130.00	200.00
Commercial Painted Signs	20.00	50.00
Commercial Free Standing Signs		
No Electrical	130.00	150.00
Electrical	195.00	250.00

BUILDING DEPT

	Current Fee	Proposed Fee
Commercial Electric	0.02 per sq ft. (min. \$65)	0.02 per sq ft. (min. \$100)
Temporary Electric Service	65.00	100.00
Commercial Building	0.01 per sq ft.	0.01 per sq ft.
Commercial Renovation	0.01 per sq ft.	0.01 per sq ft. 5% of permit
Commercial Administrative Fee	5% of permit	(min. \$300)
Religious Building	0.01 per sq ft.	0.01 per sq ft.
Industrial Building	0.01 per sq ft.	0.01 per sq ft.
Residential		
SFR-Single Family Resident		
Addition/Alteration (minimum)	1% of contract (min. \$65)	1% of contract (min. \$100) 2% of permit
Residential Administrative Fee	2% of permit	(min. \$100)
Building Move (disconnect at existing site)	150.00	300.00
Building Move (@ new site requires additional permitting)	TBD	TBD
Chicken Coop	25.00	45.00
Concrete Slab	35.00	50.00
Demolition	150.00	200.00
Dock (minimum)	35.00	50.00
Driveway	35.00	50.00
Vinyl Siding	\$65.00	75.00
Solar System	\$5 per \$1,000 (min \$65)	\$5 per \$1,000 (min \$100)
Electrical	0.02 per sq ft. (min. \$65)	0.02 per sq ft. (min. \$100)
Gas LP or Nat	0.02 per sq ft. (min. \$65)	0.02 per sq ft. (min. \$100)
Fence	35.00	50.00
Carport (minimum)		\$75 + 1%
Generator	65.00	75.00
Mechanical/HVAC	\$3.25 per \$1,000 (min \$65)	\$3.25 per \$1,000 (min \$100)
Mobile Home		
Single Wide (includes set-up, electrical and plumbing)	200.00	300.00
Double Wide (includes set-up, electrical and plumbing)	250.00	350.00
Used Mobile Home Inspection	65.00	100.00

BUILDING DEPT

	Current Fee	Proposed Fee
Plumbing	65.00	\$100 or 1%
All other residential plumbing permits	1% of contract (min. \$65)	1% of contract (min. \$100)
Pool Cage	1%	\$100 + 1%
Pool, Spa, (electrical/plumbing separate) - (minimum)	1%	\$150 + 1%
	\$55 plus \$5 per \$1,000 contract	\$65 plus \$5 per \$1,000 contract
Roof	value	value
Screen Enclosure with Concrete Pad	100.00	125.00
Screen Enclosure	65.00	75.00
Shed	65.00	75.00
Tent (accessory permit) - (minimum)	35.00	50.00
Tree Removal	65.00	75.00
Irrigation	65.00	75.00
Windows-Doors (minimum)	65.00	75.00
Special Event Permits		
With Alcohol	65.00	150.00
No Alcohol	50.00	100.00
Donation Bins		
Temporary Use Permits (TUP) - annual	15.00	50.00
Residential City Impact Fees		
Water Impact Fee*	\$ 2,174.51	\$ 2,174.51
Sewer Impact Fee*	3,204.04	3,204.04
Reuse Impact Fee	discontinued	
Police Impact Fee	496.00	496.00
Fire Impact Fee	292.00	292.00
Water Meter (3/4" meter connection)	360.00	750.00
Commercial City Impact Fees		
Water Impact Fee*	based on use	based on use
Sewer Impact Fee*	based on use	based on use
Reuse Impact Fee	discontinued	
Police Impact Fee	0.33 per sf	0.33 per sf
Fire Impact Fee	0.32 per sf	0.32 per sf
Water Meter (based on meter size)	based on size	based on size

Exhibit C

CEMETERY

	Current Fee	Proposed Fee
City Resident	\$ 1,000.00	\$ 1,000.00
Non-Resident	1,600.00	1,600.00
Veterans (Single space in Veteran's Section)	200.00	200.00
Marker Deposit	200.00	200.00
Funeral Home Administration Fee	250.00	250.00
Funeral Home Admin Fee with Cremation O/C	-	350.00
Cremation Opening/Closing Fee	-	250.00

Exhibit D

CODE ENFORCEMENT

	Current Fee	Proposed Fee
Attorney Fee per Hearing	\$ 125.00	\$ 150.00
Posting Materials	2.25	5.00
Wages - Code Compliance Officer hourly	25.00	35.00
Mail Standard USPS	0.50	current rate
Mail Certified Return Receipt	6.80	current rate
Reasonable enforcement fee for repeats	250.00	250.00
Lien Recording (first page)	10.00	15.00
each additional page	8.50	10.00

Exhibit E

FIRE SERVICES

	Current Fee	Proposed Fee
Firesafety Inspection (if required)	\$ 25.00	\$ 35.00
Fire Watch Hourly (if required)	50.00	65.00
Fire Department Standby	25.00	50.00
Fire Residential		
	0.5% of Building Permit Fee	0.5% of Building Permit Fee
Plan Review	50.00	75.00
Site Plan Review	25.00	50.00
Modification/Resubmission	25.00	50.00
Final Plans	25.00	50.00
Site Inspection	25.00	50.00
Fire Inspection- Conceptual	75.00	100.00
Fire Inspection- Underground	75.00	100.00
Fire Sprinkler System		
First \$5,000 of contract	\$25 per \$1,000	\$25 per \$1,000
Each additional \$1,000	\$10 per \$1,000	\$10 per \$1,000
	\$100 + \$10 per 1,000 sq ft over 10,000	\$100 + \$10 per 1,000 sq ft over 10,000
Fire Alarm System	100.00	150.00
Hood System		
Re-inspection Fees		
First Re-inspection	included	included
Second Re-inspection	35.00	50.00
Third or subsequent	50.00	75.00
Fire Commercial		
Plan Review		
	0.5% of Building Permit Fee	0.5% of Building Permit Fee
0 -15,000 sq ft	0.25% of Building Permit Fee	0.25% of Building Permit Fee
15,001 - 30,000 sq ft	0.0125% of Building Permit Fee	0.0125% of Building Permit Fee
30,001 sq ft or more		
Site Plan Review	50.00	75.00
Modifications/Resubmission	25.00	50.00
Final Plans	25.00	50.00
Site Inspection	25.00	50.00
Fire Inspection- Conceptual	75.00	100.00
Fire Inspection- Underground	75.00	100.00

FIRE SERVICES

	Current Fee	Proposed Fee
Fire Sprinkler System		
First \$5,000 of contract	\$25 per \$1,000	\$25 per \$1,000
Each additional \$1,000	\$10 per \$1,000	\$10 per \$1,000
	\$100 + \$10 per 1,000	\$100 + \$10 per 1,000
Fire Alarm System	sq ft over 10,000	sq ft over 10,000
Hood System	100.00	150.00
Re-inspection Fees		
First Re-inspection	included	included
Second Re-inspection	35.00	50.00
Third or subsequent	50.00	75.00
Fire - Schools, Day Cares, Churches		
14,999 sq ft or less	30.00	50.00
15,000-29,999 sq ft	45.00	75.00
30,000 sq ft or more	60.00	100.00
Re-Inspection for schools, daycares, etc.		
3 or fewer infractions to re-inspect	15.00	25.00
4 or more infractions to re-inspect	30.00	50.00
<i>If a code violation is found during the initial inspection, thirty (30) days will be allotted to correct any deficiencies. If the violation is not corrected upon the reinspection, the case may be turned over to the special master for possible fines.</i>		
Arson Fires		
Engine per hour	75.00	150.00
Person(s) per hour	25.00	50.00
False Alarms*	75.00	100.00
<i>*No charge for first false alarm, increasing scale after second one</i>		

Exhibit F

LIBRARY

	Current Fee	Proposed Fee
Overdue books fine (per day)	\$ 0.10	\$ 0.10
Overdue software fine (per day)	0.10	1.00
Replacement library card	2.00	2.00
Lost/damaged materials	cost + 5.00	cost + 5.00
Library Meeting Room (residents)	25.00	25.00
Non-Resident Fees		
Annual Membership	40.00	40.00
Child Family Member	5.00	5.00
6 Month Membership	20.00	20.00
1 Month Membership	10.00	10.00
Library Meeting Room	25.00	75.00
Printing (per page) (self-service/ not taxed) (black & white)		0.15
Printing (per page) (self-service/ not taxed) (color)		0.25
Copies (per page) (black & white)		0.15
Copies (per page) (color)		0.25

** State sales tax will be charged on all services unless a tax exempt certificate is provided.*

Exhibit G

MISCELLANEOUS

	Current Fee	Proposed Fee
Returned Payment Fee	\$ 35.00	\$ 35.00
Late Fee (% of Balance)	10%	10%
Copies (black & white) single side	0.15	0.15
Copies (black & white) two-sided	0.20	0.20
Copies (color)	0.25	0.25
Scans (per page)	0.25	0.25
Faxing (per page) DOMESTIC ONLY	1.50	1.50
Lien Search Fees - Standard (3-5 business days)	40.00	40.00
Lien Search Fees - Expedited (1-2 business days)	80.00	80.00
Notary - City Resident with ID	-	-
Notary - Non-City Resident* (per signature page)	10.00	10.00
Marriage Ceremony		
Notary - City Resident with ID	20.00	20.00
Notary - Non-City Resident*	30.00	30.00
<i>*city permits exempt</i>		
Recording Fees		
Certification of Utility Lien	15.00	25.00
Release of Utility Lien	15.00	25.00

** State sales tax will be charged on all services unless a tax exempt certificate is provided.*

Exhibit H

PARKS AND FACILITIES

	Current Fee	Proposed Fee	Current Fee	Proposed Fee
	City Resident w/ID		Non-Resident	
Cadwell Building				
Community Meeting (2 hour max)	\$ 15.00	\$ 25.00	\$ 20.00	\$ 50.00
Refundable Deposit	200.00	200.00	200.00	400.00
Hourly Rental (Minimum 3 hours)	25.00	25.00	40.00	50.00
Daily Rental (Maximum 10 hours)	200.00	200.00	300.00	400.00
Setup and Tear down	50.00	50.00	50.00	75.00
AV Equipment use (new)	-	10.00	-	20.00
Administration Fee (new)	-	25.00	-	50.00
Cleaning and damages (hours)	25.00	25.00	25.00	50.00
Cadwell Park				
Pavillion/Stage Reservation (hourly)	10.00	10.00	20.00	20.00
Outside Electric at Pavillion (hourly) (new)	-	5.00	-	10.00
City Hall Sign Board (per day)	10.00	10.00	15.00	20.00
Summer Pool Fees				
Children up to age 12	2.00	2.00	3.00	5.00
Youth 12 - 18	4.00	4.00	5.00	8.00
Adults 18+	5.00	5.00	6.00	10.00
Annual Adult Pass	35.00	35.00	50.00	75.00
Barricades - Road Closure (per hour)	50.00	75.00	50.00	150.00
Trash Receptacle (each per day)	10.00	15.00	10.00	30.00
	Hourly Rate		Hourly Rate	
	Reserved - no lights		Reserved with lights	
Southside Ball Park - Use of Ball Field (Reserved)	5.00	5.00	10.00	10.00

* State sales tax will be charged on all rentals unless a tax exempt certificate is provided at the time of application.

Exhibit I

POLICE SERVICES

	Current Fee		Proposed Fee		Current Fee		Proposed Fee	
	City Resident w/ID				Non-Resident			
Fingerprinting	\$	5.00	\$	5.00	\$	15.00	\$	15.00
Off Duty Police Services* (hourly, 3 hour min		40.00		50.00		40.00		75.00
Off Duty Police hourly vehicle charge		5.00		5.00		5.00		5.00
Crossing Guards (hourly)		11.00		25.00		11.00		35.00
Copies (black & white) single sided		0.15		0.15		0.15		0.15
Notary Services (per signature page)		-		-		10.00		10.00
Notary Services (marriage ceremony)		20.00		20.00		30.00		30.00
False Alarms		75.00		100.00		n/a		n/a
<i>No charge for first false alarm, increasing scale after second one</i>								
Additional fuel charge for work outside of the County								current IRS GSA MI&E rate

* State sales tax will be charged on all services unless a tax exempt certificate is provided.

*Interagency rates, charged as negotiated.



Umatilla Public Library FY 22-23



November 2023	Nov-23	Q 1	FY 23-24
Visits (<i>door count halved</i>)	4,211	8,690	8,690
Checkouts	3,200	6,572	6,572
E-Books (digital)	452	862	862
Total Circulation	3,652	7,434	7,434
New Patrons	28	59	59
Patron Computer Sessions	376	612	612
Wi-Fi Clients Served	655	1,330	1,330
Adult Volunteer Hours	35	84.75	84.75
Attendance Family Programs	52	783	783
Attendance Adult Programs	95	230	230
Attendance Teen Programs	61	167	167
Attendance Juvenile Programs	168	324	324
Total # of Programs	47	107	107
Meeting room Rental	-	-	-
Cash to city (including cc)	\$ 457.90	\$ 1,248.60	\$ 1,248.60

Highlights

Author Visit with A. American

The Friends of the Umatilla Public Library hosted legendary local author, A. American, for a pizza with the author book signing and speaking engagement on December 2, 2023. Seventy-five devoted fans came to the event. After taking every question they asked he signed autographs and took pictures with each one, taking time to meet and greet every single fan in line. He also donated more books to the Umatilla Public Library, which will be ready for checkout soon.

Glass Blowing with Melody Louis

On November 14 and December 5, local artist Melody Louis provided glass blowing and lampworking demonstrations at the library. She made hollow Christmas ornaments. The audience were impressed by the ornaments, the hummingbirds and the glass frogs. One of her pieces had a hidden mushroom inside.

UMATILLA POLICE DEPARTMENT PRESS RELEASE

WEEK OF
November 28, 2023 through December 4, 2023

ARRESTS

12/01/2023	10:30 a.m.	Farr, Curtis Tavares	Operating vehicle while license revoked (habitual)
12/03/2023	1:48 p.m.	Payne, Joshua Leesburg	Moving traffic violation driving while license suspended (habitual)

CRIMINAL CITATIONS REQUIRING COURT APPEARANCE

n/a			
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REPORTS FILED

11/28/2023	9:39 a.m.	Officers responded to a call that two juveniles were skipping school. They were found and returned to school.	
11/29/2023	7:27 p.m.	Officers were flagged down by a subject involved in a fight that took place in Eustis. Person was turned over to Eustis Police Department.	
11/29/2023	9:07 a.m.	Officers responded to Umatilla McDonalds as a person believed that an item that had been stolen from them was there with a customer. It was found to not be the stolen item.	
11/29/2023	11:34 a.m.	Umatilla Police Department assisted the Lake County Sheriffs office with the search of an individual needing medical attention.	
11/29/2023	9:57 p.m.	Officers responded to Umatilla McDonalds reference a person in the lobby asking customers for money. Person was trespassed.	
11/30/2023	2:37 a.m.	Officers responded to a residence on Oak Street reference a juvenile meeting Baker Act criteria. Juvenile was transported to Lifestreams Behavioral Center.	
11/30/2023	8:55 p.m.	Officers responded to a business at 811 South Central Avenue reference an ex-employee sending inappropriate text messages to current employees. Officers reached out to the suspect and he agreed to not send anything further. A report was taken.	
11/30/2023	9:45 a.m.	Officers responded to a residence on Fairway Circle reference a missing person. A Silver Alert was issued for surrounding counties. Person was located in Volusia County and transported to a nearby hospital for medical treatment.	

12/01/2023	1:35 p.m.	Officers responded to a suspicious incident call in the area of West Sixth Avenue and County Road 450. Person was having vehicle issues and waiting for someone to come out and fix the problem.
12/01/2023	5:28 p.m.	Officers assisted Department of Children and Families to a residence on Wisteria Avenue. A report was taken.
12/02/2023	7:16 a.m.	Officers responded to a residence on Fairway Circle reference a person needing medical attention. Person was turned over to EMS for transport to Advent Waterman Hospital.
12/02/23	2:08 p.m.	Officers responded to call at the Dollar General on Lake Smith Road. A person was trespassed.
12/04/2023	8:27 a.m.	Officers responded to a suspicious incident at Cadwell Park. There was property damage in the womens restroom. Two juveniles were captured on video going into the restroom with tools in hand. In lieu of prosecution, they will be arranging payment of their destruction with city hall.
12/04/2023	3:32 p.m.	Officers responded to the Circle K located at 42404 State Road 19 reference person attempting to shower in bathroom. The floor was flooded. Person was made to mop up the floor and was trespassed from the store.
ARRESTS		3
DISPATCHED CALLS		130
TRAFFIC STOPS		39
TRAFFIC CITATIONS ISSUED		5

UMATILLA POLICE DEPARTMENT PRESS RELEASE

WEEK OF
December 5, 2023 through December 11, 2023

ARRESTS

12/10/2023	5:40 p.m.	Reeves, Johnnie Umatilla	Driving while license suspended, revoked, cancelled or disqualified; Leaving scene of a crash causing property damage; resisting without violence.
12/11/2023	3:54 a.m.	Paul, Dennis Umatilla	Trespass after warning to occupied structure.

CRIMINAL CITATIONS REQUIRING COURT APPEARANCE

12/06/2023	8:01 p.m.	Elliott, Kayla Umatilla	Retail Theft
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REPORTS FILED

12/06/2023	8:01 p.m.	Officers responded to the Dollar General located at 607 North Central Avenue reference retail theft. Two subjects were trespassed.
12/06/2023	8:50 p.m.	Officers responded to East Collins Street reference a battery. A report was taken and instructions for filing with the States Attorneys office was given.
12/07/2023	2:16 a.m.	Officers responded to a business alarm at Taco Bell. All was okay.
12/07/2023	8:19 a.m.	Officers responded to a call on East Lake Street reference juveniles fighting. The juveniles were just playing around.
12/07/2023	4:28 p.m.	Officers responded to a call at Taco Bell to trespass a person. Person was trespassed and left the premises.
12/07/2023	7:19 p.m.	Officers responded to Cadwell Park reference a person needing medical attention. Person met criteria for Baker Act and was transported to Lifestreams Behavioral Center.
12/08/2023	1:37 p.m.	Officers assisted the Lake County Sheriffs office with a theft in progress at the Sunoco located at 42332 State Road 19. Person was trespassed from the store.

UMATILLA POLICE DEPARTMENT PRESS RELEASE

WEEK OF
December 5, 2023 through December 11, 2023

ARRESTS

12/08/2023	11:15 a.m.	Officers responded to a call from Sunsational Farms located at 40541 Roger Giles Road to trespass a subject.
12/09/2023	8:01 p.m.	Officers responded to the Circle K located at 390 North Central Avenue and a person was trespassed.
12/09/2023	8:28 p.m.	Officers responded to the Dollar General located at 16603 Lake Smith Road a fight. When officers arrived it was verbal in nature. The fight was unfounded.
12/11/2023	6:53 p.m.	Officers received a call of a theft in progress at the Dollar General located at 42420 State Road 19. Theft was unfounded when officers arrived. Person was trespassed from store.

ARRESTS	3
DISPATCHED CALLS	121
TRAFFIC STOPS	43
TRAFFIC CITATIONS ISSUED	5

