



UMATILLA CITY COUNCIL MEETING

September 16, 2025 at 6:00 PM

Council Chambers, 1 S. Central Avenue, Umatilla, Florida 32784

AGENDA

Please silence your electronic devices

PLEDGE OF ALLEGIANCE AND INVOCATION

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

MINUTES REVIEW

1. Approval of Meeting Minutes
- September 2, 2025, Regular City Council Minutes

PRESENTATIONS

PUBLIC COMMENT

At this point in the meeting, the Umatilla City Council will hear questions, comments and concerns from the public.

Please write your name and address on the paper provided at the podium. Zoning or code enforcement matters which may be coming before the Council at a later date should not be discussed until such time as they come before the Council in a public hearing. Comments, questions, and concerns from the public regarding items listed on this agenda shall be received at the time the Council addresses such items during this meeting. Public comments are generally limited to three minutes.

CONSENT AGENDA

PUBLIC HEARING / ORDINANCES / RESOLUTIONS

2. Resolution No. 2025-30, Amending and Adopting Fee Schedules for the City

NEW BUSINESS

3. Contract with Halifax Paving, Inc and The City of Umatilla for Construction of Aircraft Parking Apron Expansion at Umatilla Municipal Airport

REPORTS

4. Staff Reports

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352)669-3125. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any invocation that may be offered before the official start of the Council meeting is and shall be the voluntary offering of a private citizen to and for the benefit of the Council pursuant to Resolution 2014-43. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief by the Council or the City. No person in attendance at this meeting is or shall be required to participate in any invocation and such decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.

The City of Umatilla is an equal opportunity provider and employer.



UMATILLA CITY COUNCIL MEETING

September 2, 2025 at 6:00 PM

Council Chambers, 1 S. Central Avenue, Umatilla, Florida 32784

MINUTES

PLEDGE OF ALLEGIANCE AND INVOCATION

CALL TO ORDER

Having been duly advertised as required by law, Mayor Creech led the Pledge of Allegiance, gave the Invocation, and called the Regular City Council Meeting to order at 6:00 pm.

ROLL CALL

MEMBERS PRESENT

Christopher Creech, Mayor
Katherine Adams, Vice Mayor
Bear Crockett, Council Member
Fred Fetterolf, Council Member

NOT PRESENT

Jessica Burnham, City Clerk

ALSO PRESENT

Aaron Mercer, City Manager
Adam Bolton, Assistant City Manager
Jennifer Cotch, City Attorney
Regina Frazier, Finance Director
David Seeley, Chief of Police
Amy Stultz, Library Director
Vaughan Nilson, Public Works Director
Misti Lambert, Programs and Compliance Manager

AGENDA REVIEW

Mayor Creech asked Mr. Mercer if there were any changes to the agenda. Mr. Mercer asked for item number five under Presentations to be moved to the beginning of the meeting.

MOTION BY COUNCIL MEMBER CROCKETT TO APPROVE THE AGENDA WITH THE STATED CHANGES BY; SECONDED BY COUNCIL MEMBER FETTEROLF. MOTION PASSED BY A UNANIMOUS VOICE VOTE.

PRESENTATIONS

**This item was moved up in the agenda*

Senator Truenow and Representative Cobb Check Presentation for Appropriations Funding Award

Mr. Mercer presented an overview of the agenda item, noting that Senator Keith Truenow and Representative Nan Cobb were instrumental in securing support for the City's appropriations request to fund the Umatilla Water System Critical Needs & Fire Flow Improvement Project. The City was awarded \$1,293,000, which will be provided through a cost-reimbursement grant with no required City match.

Senator Keith Truenow and Representative Nan Cobb formally presented the City with a ceremonial check for the Umatilla Water System Critical Needs & Fire Flow Improvement Project.

NEW BUSINESS

1. Appointment for Vacant Seat #3

Attorney Cotch reported that the City received six applications from residents expressing interest in serving on the Council to fill the vacant Seat 3.

Each applicant who was present introduced themselves to the Council and community and provided a brief overview of their background, experience, and reasons for seeking appointment.

A discussion ensued among the Council regarding the six applicants.

MOTION BY VICE MAYOR ADAMS TO APPOINT ZACK DURBIN TO CITY OF UMATILLA COUNCIL SEAT 3; SECONDED BY COUNCIL MEMBER FETTEROLF. MOTION PASSED BY A ROLL CALL VOTE.

Vice Mayor Adams	YES
Council Member Fetterolf	YES
Council Member Crockett	NO
Mayor Creech	YES

Attorney Cotch swore Mr. Zack Durbin into office.

2. Purchase Existing Parking on Cassady Street from Umatilla Baptist Church

Mr. Mercer provided an overview of the agenda item, noting that the City and Umatilla Baptist Church have agreed on a purchase price of \$100,000 for the paved parking area along Cassady Street, located across from the City's skate park. Staff requested Council authorization to proceed with a contract to purchase the property, with CRA funds designated for the acquisition. A formal purchase agreement will be brought forward for Council approval at a future meeting.

MOTION BY VICE MAYOR ADAMS TO HAVE STAFF PROCEED WITH A CONTRACT TO PURCHASE THE PROPERTY AND BRING BACK THE FORMAL AGREEMENT TO COUNCIL FOR APPROVAL; SECONDED BY COUNCIL MEMBER CROCKETT. MOTION WAS APPROVED BY A UNANIMOUS VOICE VOTE.

3. Utility Lien Fee Reduction Request from Maria Talasek, 450 Cassady Street

City Attorney Cotch provided the Council with an overview of the item and stated the title company representing the seller of 450 Cassady Street has requested placement on the Council agenda for consideration of a reduction to the outstanding utility lien on the property. This lien was not satisfied at closing and remains in effect. The lien was recorded in January 2022, with the last payment on the account made in September 2021. The prior owner held a reverse mortgage on the property, and the family declined to pay the utility charges. The total outstanding balance is \$5,718.77, consisting of \$2,025.70 in utility charges and \$3,693.07 in late fees and penalties. An additional \$50.00 recording fee will be assessed prior to the release of the lien.

Maria Talasek, the current owner, addressed the Council and noted that the title company had recommended requesting the reduction.

MOTION BY VICE MAYOR ADAMS TO DENY THE REQUEST FOR THE UTILITY LIEN FEE REDUCTION; SECONDED BY COUNCIL MEMBER CROCKETT. MOTION PASSED BY A UNANIMOUS VOICE VOTE.

MINUTES REVIEW

4. Approval of Meeting Minutes
- August 19, 2025, Regular City Council Minutes

MOTION BY VICE MAYOR ADAMS TO APPROVE AUGUST 19, 2025, REGULAR CITY COUNCIL MINUTES; SECONDED BY COUNCIL MEMBER CROCKETT. MOTION PASSED BY A UNANIMOUS VOICE VOTE.

PRESENTATIONS

5. Senator Truenow and Representative Cobb Check Presentation for Appropriations Funding Award

** This item was heard at the beginning of the meeting.*

6. Golf Carts on City Streets

Chief Seeley provided Council with a presentation regarding the operation of golf carts on City streets. He reviewed the applicable Florida Statutes, outlining requirements for lawful operation, restrictions related to the State Highway System, and speed limitations. Chief Seeley also discussed safety considerations and enforcement responsibilities associated with golf cart use within the City.

PUBLIC COMMENT

Mayor Creech opened public comment

Joshua Bailey, representing Gracious Heart 4-H, gave an overview of the volunteer-based organization and requested use of the Caldwell Building on the following dates: September 14, October 19, November 16, December 21, January 25, February 15, March 15, and May 17.

Council discussed the request and agreed to allow use of the facility provided the club cleans up the park and the building after each event.

Mayor Creech closed public comment

CONSENT AGENDA

7. Special Event Application for The City of Umatilla's Black Bear Festival 2026

MOTION BY COUNCIL MEMBER CROCKETT TO APPROVE THE CONSENT AGENDA; SECONDED BY VICE MAYOR ADAMS. MOTION PASSED BY A UNANIMOUS VOICE VOTE.

PUBLIC HEARING / ORDINANCES / RESOLUTIONS

DISCUSSION

8. Fiscal Year 2025-2026 Budget Discussion

Ms. Frazier presented Council with an overview of the item. She noted that TRIM Notices were mailed to residents reflecting the proposed millage rate of 7.2377, which represents the rolled-back rate. The Fire Assessment was included at the maximum level of \$362 per residential unit. These rates were previously approved by City Council at the July 15th meeting. Since that time, several adjustments have been discussed at various meetings and have been incorporated into the Tentative Budget for the First Public Hearing scheduled for September 11, 2025.

Council began discussing the budget and provided staff with consensus to proceed with the proposed millage rate of 7.2377, Scenario Two for fire, and the addition of \$10,000 to the budget for a feasibility study on trails.

REPORTS

9. Staff Reports

Mr. Bolton had nothing to report.

Mr. Mercer informed Council that the City received a letter from GLF, the company that collects the City's garbage, stating they do not intend to pursue a two-year extension of their contract. He noted that the City will need to secure a new vendor and could consider piggybacking off the City of Eustis's contract with Waste Management.

Attorney Cotch reported that in the 2028 election, district elections will take place within the City, and there will be two at-large seats. She also reminded everyone of the mandatory four hours of ethics training.

Council Member Fetterolf had nothing to report.

Council Member Crockett had nothing to report.

Vice Mayor Adams reminded everyone of the upcoming Chamber breakfast on September 4, 2025, at 7:30 am.

Council Member Durbin stated he is looking forward to working with everyone.

Mayor Creech spoke about a federal bill that was introduced which could potentially establish the Florida Springs National Park. This designation would change the status of acres of the Ocala National Forest and could impact recreational space. He noted the need for further education on the matter.

Chief Seeley had nothing to report.

Mr. Nilson had nothing to report.

Ms. Frazier stated she would have new budget books for council by the end of the week.

Ms. Stultz had nothing to report.

ADJOURNMENT

With no further business for discussion, the meeting adjourned at approximately 7:46 p.m.

Jessica Burnham, CMC, FCRM
City Clerk

Christopher R Creech, Mayor



CITY OF UMATILLA

AGENDA ITEM STAFF REPORT

DATE: August 27, 2025

MEETING DATE: September 16, 2025

SUBJECT: Resolution No. 2025-30, Amending and Adopting Fee Schedules for the City

BACKGROUND SUMMARY:

In January 2023, City Council adopted Ordinance 2023-31 adopting user fees by resolution and repealing all user fees in the code of ordinances. During the annual budget process, user fees are reviewed to determine if charges need to be updated to address the needs of the city's customers and to fairly apportion the fees so as not to cause an undue burden on the taxpayers of the City.

Resolution 2025-30 includes exhibits for all fee schedules indicating proposed changes, where needed, for fiscal year 2026.

RECOMMENDATIONS:

Approve Resolution 2025-30 Amending and Adopting Fee Schedules

FISCAL IMPACTS:

N/A

ATTACHMENTS:

1. Resolution No. 2025-30 Update to City Fee Schedule
 2. Exhibits A - J Fee Schedules
-

RESOLUTION 2025 - 30

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AMENDING AND ADOPTING FEE SCHEDULES FOR THE CITY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Umatilla adopted Resolution 2022-32 adopting fee schedule for miscellaneous services; and

WHEREAS, the City Council of the City of Umatilla adopted Ordinance 2023-31 adopting user fees by resolution and repealing all user fees in code of ordinance; and

WHEREAS, the Umatilla City Council has determined the fees and charges should be updated to address the needs of the city's customers and to fairly apportion the fees so as not to cause an undue burden on the taxpayers of the City of Umatilla; and

WHEREAS, the Umatilla City Council wishes to adopt an updated fee schedule to take effect as of the effective date hereof, and which may hereafter be amended by further resolution of the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein and made a part hereof by reference.

Section 2. Fee Schedules. The Fee Schedules are attached herewith as Exhibit A - Airport Fee Schedule; Exhibit B – Building Services Fee Schedule; Exhibit C - Cemetery Fee Schedule; Exhibit D - Code Enforcement Fee Schedule; Exhibit E - Fire Services Fee Schedule; Exhibit F - Library Services Fee Schedule Exhibit G - Miscellaneous Charges Fee Schedule, Exhibit H - Parks and Facilities Fee Schedule, Exhibit I - Police Services Fee Schedule and Exhibit J – Utility Services Fee Schedule. The fees described in each of those exhibits is hereby authorized in the amounts set forth therein. The Exhibits and fees set forth thereon may be adjusted from time to time by Resolution of the Council. Such resolution may include additional user fees to be charged in exchange for a good or service, which are to be paid by choice for benefits to the feepayer; such additional user fees established by further resolution are hereby authorized pursuant to the proprietary right of the City provided that the amount of any profit derived therefrom shall be reasonable.

Section 3. Implementation. The City Manager or his designee are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Repeal and Conflicts. All resolutions establishing user fees and charges for goods and services identified in the Exhibits hereto, enacted on or before the date of final approval of this Resolution, are repealed.

Section 5. Savings Clause. If any section, sentence, clause, phrase, or word of this Resolution is for any reason held, or declared to be, unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this Resolution without such unconstitutional, invalid, or inoperative part therein; and the remainder of this Resolution, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein; or if this Resolution or any provisions thereof shall be held inapplicable to any person, groups of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other person, property or circumstances.

Section 6. Effective Date: This Resolution shall take effect immediately upon adoption.

PASSED AND RESOLVED this 16th day of September, 2025 by the City Council of the City of Umatilla, Lake County, Florida.

Christopher Creech, Mayor

ATTEST:

Approved as to Form:
STONE & GERKEN, PA

Jessica Burnham, City Clerk

Kevin Stone, City Attorney

EXHIBIT A

AIRPORT

	Current Fee	Proposed Fee
Airport Key Card (each)	\$ 20.00	\$ 20.00
Daily Fees		
Courtesy Car	donation	donation
Parking	2.00	2.00
Tie Down (hard surface)	10.00	15.00
Tie Down (grass)	8.00	10.00
Monthly Rent		
Tie Down (hard surface)	90.00	125.00
Tie Down (grass)	45.00	60.00
Apartment Rent (2 Bd)	725.00	900.00
Apartment Rent (1 Bd)	375.00	500.00
Apartment Rent (Entire Floor)	1,000.00	1,200.00
T- Hangars (1,080 sf)	300.00	500.00
T- Hangars (1,180 sf)	325.00	550.00
T- Hangars (1,485 sf)	n/a	675.00
T- Hangars (1,745 sf)	n/a	800.00
T- Hangars (2,020 sf)	n/a	925.00
Storage Hangar - no access	500.00	800.00
Box Hangars (1,350 sf)	375.00	625.00
Box Hangars (1,920 sf)	540.00	875.00
Box Hangars (2,500 sf)	630.00	1,150.00
Bulk Hangar (4,800 sf)	600.00	1,200.00
		<i>\$400 per plane</i>
Off-Site Access Fee	450.00	600.00
Land Lease	based on sq ft.	based on sq ft.

State sales tax will be charged on all fees unless a tax exempt certificate is provided.

EXHIBIT B

BUILDING SERVICES		
	Current Fee	Proposed Fee
Application		
Addressing Assignment Fee	\$ 30.00	\$ 30.00
After the Fact Penalty	double permit fee (min. \$100)	double permit fee (min. \$100)
Annexation (per lot, max \$1,500)	500.00	500.00
Initial Zoning	500.00	500.00
Change of Contractor	100.00	100.00
Certification of Addition Plans	100.00	100.00
Comp Plan Amendment (small scale)	500.00	500.00
Comp Plan Amendment (large scale)	750.00	750.00
Comp Plan Policy	500.00	500.00
Concurrency Review	500.00	500.00
Construction Plan	600.00	600.00
Construction Plan Residential - Subdivision	1,000.00	1,000.00
Construction Plan Commercial - Subdivision	750.00	750.00
Conditional Use Permit	400.00	400.00
Conditional Use Extension or Modification	400.00	400.00
Development of Regional Impact	1,500.00	1,500.00
DRI Development Order Amendment	1,000.00	1,000.00
Expansion/Change of a Non-Conforming Use	500.00	500.00
Flood Zone Determination	100.00	100.00
Lot Split/ Lot Line Deviation	400.00	400.00
Permit Extension Fee	75.00	75.00
Permit Renewal Fee	150.00	150.00
Permit Revision Fee	\$0.25 of permit (min. \$100)	\$0.25 of permit (min. \$100)
Planned Unit Development	750.00	750.00
PUD Amendment	750.00	750.00
Plat - Final	300.00	300.00
Preliminary Subdivision Plan	750.00	750.00
Reinspection Fees (each)		
First	50.00	50.00
Second	75.00	75.00
Third +	100.00	100.00
Replacement Permit Card	50.00	50.00
Rezoning	500.00	500.00
Minor Site Plan (staff approval)	250.00	250.00
Major Site Plan (Council approval)	500.00	500.00
Minor Subdivision Plan - 3 Lots or Fewer	350.00	350.00
Street Name Change	300.00	300.00
Street Name Reservations (per road)	125.00	125.00
Unity of Title	50.00	50.00
Vacating Streets, Lots, Plats	500.00	500.00

EXHIBIT B

BUILDING SERVICES		
	Current Fee	Proposed Fee
Variance	400.00	400.00
Zoning Clearance Fees		
Residential		
Fence	20.00	20.00
Pool	50.00	50.00
Addition	50.00	50.00
Accessory Structure - Shed	20.00	20.00
Accessory Structure - Garage or carport	50.00	50.00
Chicken Coop	20.00	20.00
Slab	20.00	20.00
Driveway	50.00	50.00
Commercial		
Sign	75.00	75.00
Fence	50.00	50.00
Addition	75.00	75.00
Accessory Structure - Shed	50.00	50.00
Driveway	75.00	75.00
Parking Lot	150.00	150.00
* Base Fees do not include pass-through fees from City Attorney, Land Planner, Engineer, or advertising costs associated with the submitted development application as adopted by Ordinance 2017-F.		
Public Infrastructure Inspection Fees		
\$0 - \$20,000	1.50%	1.50%
>\$20,000	1.00%	1.00%
Requirements: Submittal of signed and sealed estimate by Licensed Civil Engineer or copy of Construction Contract		
Permit Fees		
ROW-Right of Way Permit	100.00	100.00
Sandwich Board Signs (annual)	50.00	50.00
Special Event with Alcohol	100.00	100.00
Special Event without Alcohol	65.00	65.00
Temporary Tent Sales	75.00	75.00
Fireworks Tent Sale (with Fire Inspection)	125.00	125.00
Commercial Wall Signs		
No Electrical	100.00	100.00
Electrical	200.00	200.00
Commercial Roof Signs		
No Electrical	100.00	100.00
Electrical	200.00	200.00
Commercial Painted Signs	50.00	50.00
Commercial Free Standing Signs		
No Electrical	150.00	150.00
Electrical	250.00	250.00

EXHIBIT B

BUILDING SERVICES		
	Current Fee	Proposed Fee
Commercial Electric	\$100 + 0.02 per sq ft.	\$100 + 0.02 per sq ft.
Temporary Electric Service	100.00	100.00
Commercial Building	\$100 min + 1% of construction cost (based on ICC tables or signed contract)	\$100 + 1% of construction cost (based on ICC tables or signed contract)
Commercial Renovation	\$100 min + 1% of construction cost (based on signed contract)	\$100 + 1% of construction cost (based on signed contract)
Commercial Administrative Fee	5% of permit (min. \$300)	20% of permit (min. \$300)
Cancellation/Refund Processing Fee	n/a	1% of permit (min. \$100)
Residential		
SFR-Single Family Resident	\$100 min or 1% of construction cost (based on ICC tables or signed contract)	\$100 min or 1% of construction cost (based on ICC tables or signed contract)
Addition/Alteration (minimum)	\$100 min or 1% of construction cost (based on ICC tables or signed contract)	\$100 min or 1% of construction cost (based on ICC tables or signed contract)
Residential Administrative Fee	\$100 min or 20% of permit fee (new construction or alteration)	20% of permit fee
Cancellation/Refund Processing Fee	n/a	1% of permit (min. \$50)
Building Move (disconnect at existing site)	300.00	300.00
Building Move (@ new site requires additional permitting)	TBD	TBD

EXHIBIT B

BUILDING SERVICES		
	Current Fee	Proposed Fee
Chicken Coop	45.00	45.00
Concrete Slab	50.00	50.00
Demolition	200.00	200.00
		1% of construction cost (\$150 min.)
Dock	50.00	
Driveway	50.00	50.00
Vinyl Siding	75.00	75.00
	\$5 per \$1,000 (min \$100)	\$5 per \$1,000 (min \$100)
Solar System		
	\$100 min + 0.02 per sq ft.	\$100 + 0.02 per sq ft.
Electrical		
	0.02 per sq ft. (min. \$100)	\$100 + 0.02 per sq ft.
Gas LP or Nat		
Fence	50.00	50.00
Carport (minimum)	\$75 + 1%	\$75 + 1%
Generator	75.00	75.00
	\$100 min + \$3.25 per \$1,000 of actual or contract value	\$100 + \$3.25 per \$1,000 of actual or contract value
Mechanical - Commercial or Residential		
Mobile Home		
Single Wide (includes set-up, electrical and plumbing)	300.00	300.00
Double Wide (includes set-up, electrical and plumbing)	350.00	350.00
Used Mobile Home Inspection	100.00	100.00
Plumbing - Commercial or Residential	\$100 min or 1% of contract	\$100 + 1% of contract
Pool Cage	\$100 + 1%	\$100 + 1%
Pool, Spa, (electrical/plumbing separate) - (minimum)	\$150 + 1%	\$150 + 1%
	\$100 min + \$5 per \$1,000 or fraction thereof based on contract value	\$100 + \$5 per \$1,000 or fraction thereof based on contract value
Roof - Commercial or Residential		
Screen Enclosure with Concrete Pad	125.00	125.00
Screen Enclosure	75.00	75.00
Shed	75.00	75.00

EXHIBIT B

BUILDING SERVICES		
	Current Fee	Proposed Fee
Tent (accessory permit) - (minimum)	\$50 or 1% of contract	\$50 or 1% of contract
Tree Removal	75.00	75.00
Irrigation	75.00	75.00
Windows-Doors (minimum)	\$75 or 1% of contract	\$100 or 1% of contract
Re-inspection Fees for Building and MEPs		
First Re-inspection	50.00	50.00
Second Re-inspection	75.00	75.00
Third or subsequent	100.00	100.00
Special Event Permits		
With Alcohol	150.00	150.00
No Alcohol	100.00	100.00
Donation Bins		
Temporary Use Permits (TUP) - annual	50.00	50.00
Water Meter Connections		
Water Meter (3/4" meter connection)	750.00	750.00
Water Meter (1" meter connection)	925.00	925.00
Water Meter (1 1/2" meter connection)	1,700.00	1,700.00
Water Meter (2" meter connection)	2,200.00	2,200.00
Hydrant Meters	450.00	450.00
Fee Reductions & Discounts		
Fee reduction for utilizing a private inspection service	31%	31%
Fee reduction for utilizing a private plan review service	6%	6%
Discount for residential electronic permitting	5%	5%
Discount for commercial electronic permitting	3%	3%

EXHIBIT C

CEMETERY

	Current Fee	Proposed Fee
City Resident	\$ 1,000.00	\$ 1,000.00
Non-Resident	1,600.00	1,600.00
Veterans (Single space in Veteran's Section)	200.00	200.00
Marker Deposit	200.00	200.00
Funeral Home Administration Fee	250.00	250.00
Funeral Home Admin Fee with Cremation O/C	350.00	350.00
Cremation Opening/Closing Fee		
Weekends	n/a	375.00
Weekdays	250.00	250.00
General Administration Fee	50.00	50.00

EXHIBIT D

CODE ENFORCEMENT

	Current Fee	Proposed Fee
Attorney Fee per Hearing	\$ 150.00	\$ 150.00
Posting Materials	5.00	5.00
Code Compliance Officer (per hour)	35.00	45.00
Mail Standard USPS	current rate	current rate
Mail Certified Return Receipt	current rate	current rate
Reasonable enforcement fee for repeats	250.00	250.00
Lien Recording (first page)	15.00	15.00
each additional page	10.00	10.00

EXHIBIT E

FIRE SERVICES

	Current Fee	Proposed Fee
Firesafety Inspection (if required)	\$ 35.00	\$ 35.00
Fire Watch Hourly (if required)	65.00	65.00
Fire Department Standby	50.00	50.00
Fire Residential		
Plan Review	0.5% of Building Permit Fee	0.5% of Building Permit Fee
Site Plan Review	75.00	75.00
Modification/Resubmission	50.00	50.00
Final Plans	50.00	50.00
Site Inspection	50.00	50.00
Fire Inspection- Conceptual	100.00	100.00
Fire Inspection- Underground	100.00	100.00
Fire Sprinkler System		
First \$5,000 of contract	\$25 per \$1,000	\$25 per \$1,000
Each additional \$1,000	\$10 per \$1,000	\$10 per \$1,000
Fire Alarm System	\$100 + \$10 per 1,000 sq ft over 10,000	\$100 + \$10 per 1,000 sq ft over 10,000
Hood System	150.00	\$150 + .02 per sq ft
Re-inspection Fees		
First Re-inspection	included	included
Second Re-inspection	50.00	50.00
Third or subsequent	75.00	75.00
Fire Commercial		
Plan Review	50% of building permit	50% of building permit
Site Plan Review	75.00	75.00
Modifications/Resubmission	50.00	50.00
Final Plans	50.00	50.00
Site Inspection	50.00	50.00
Fire Inspection- Conceptual	100.00	100.00
Fire Inspection- Underground	100.00	100.00

EXHIBIT E

FIRE SERVICES

	Current Fee	Proposed Fee
Fire Sprinkler System		
First \$5,000 of contract	\$25 per \$1,000	\$25 per \$1,000
Each additional \$1,000	\$10 per \$1,000	\$10 per \$1,000
	\$100 + \$10 per 1,000	\$100 + \$10 per 1,000
Fire Alarm System	sq ft over 10,000	sq ft over 10,000
Hood System	150.00	150.00
Re-inspection Fees		
First Re-inspection	included	included
Second Re-inspection	50.00	50.00
Third or subsequent	75.00	75.00
Fire - Schools, Day Cares, Churches		
14,999 sq ft or less	50.00	50.00
15,000-29,999 sq ft	75.00	75.00
30,000 sq ft or more	100.00	100.00
Re-Inspection for schools, daycares, etc.		
3 or fewer infractions to re-inspect	25.00	25.00
4 or more infractions to re-inspect	50.00	50.00
<i>If a code violation is found during the initial inspection, thirty (30) days will be allotted to correct any deficiencies. If the violation is not corrected upon the reinspection, the case may be turned over to the special master for possible fines.</i>		
Arson Fires		
Engine per hour	150.00	150.00
Person(s) per hour	50.00	50.00
False Alarms*	100.00	100.00
<i>*No charge for first false alarm, increasing scale after second one</i>		

EXHIBIT F

LIBRARY SERVICES

	Current Fee	Proposed Fee
Overdue books, videos, DVDs, art prints, CDs, etc fine (per day)	\$ 0.10	\$ 0.10
Maximum	5.00	5.00
Overdue software and electronic games fine (per day)	1.00	1.00
Maximum	10.00	10.00
<i>Note: Cardholders will not be able to check out or renew items if \$10 or more is owed in fines or fees.</i>		
Replacement library card	2.00	2.00
Lost/damaged materials	cost + 5.00	cost + 5.00
Library Meeting Room (residents)	25.00	25.00

Non-Resident Fees

Annual Membership	40.00	40.00
Family Member	5.00	5.00
6 Month Membership	20.00	20.00
1 Month Membership	10.00	10.00
Library Meeting Room	75.00	75.00

State sales tax will be charged on all services unless a tax exempt certificate is provided.

EXHIBIT G

MISCELLANEOUS

	Current Fee	Proposed Fee
Returned Payment Fee	\$ 35.00	\$ 35.00
Late Fee (% of Balance)	0.10	0.10
Copies (black & white) single side	0.15	0.15
Copies (black & white) two-sided	0.20	0.20
Copies (color)	0.25	0.25
Scans (per page)	0.25	0.25
Faxing (per page) DOMESTIC ONLY	1.50	1.50
Lien Search Fees - Standard (3-5 business days)	40.00	40.00
Lien Search Fees - Expedited (1-2 business days)	80.00	80.00
Notary - City Resident with ID	-	-
Notary - Non-City Resident (per signature page)	10.00	10.00
Marriage Ceremony		
Notary - City Resident with ID	20.00	20.00
Notary - Non-City Resident	30.00	30.00
Recording Fees		
Certification of Utility Lien	25.00	25.00
Release of Utility Lien	25.00	25.00

State sales tax will be charged on all services unless a tax exempt certificate is provided.

EXHIBIT H

PARKS AND FACILITIES

	Current Fee	Proposed Fee
	City Resident w/ID	Non-Resident
Cadwell Building		
Community Meeting (2 hour max)	\$ 25.00	\$ 50.00
Refundable Deposit	200.00	400.00
Hourly Rental (Minimum 3 hours)	25.00	50.00
Daily Rental (Maximum 10 hours)	200.00	400.00
Setup and Tear down	50.00	75.00
AV Equipment use	10.00	20.00
Processing Fee	25.00	50.00
Cleaning and damages	25.00	50.00
(hourly based on condition, 2 hour minimum after hours)		
Cadwell Park		
Pavillion/Stage Reservation (hourly)	10.00	20.00
Outside Electric at Pavillion (hourly) (new)	5.00	10.00
City Hall Sign Board (per day)	10.00	20.00
Summer Pool Fees		
Children up to age 12	2.00	5.00
Youth 12 - 18	4.00	8.00
Adults 18+	5.00	10.00
Annual Adult Pass	35.00	75.00
Barricades - Road Closure (per hour)	75.00	150.00
Trash Receptacle (each per day)	15.00	30.00
	Hourly Rate no lights	Hourly Rate with lights
Southside Ball Park - Use of Ball Field (Reserved)	5.00	10.00

State sales tax will be charged on all rentals unless a tax exempt certificate is provided at the time of application.

EXHIBIT I

POLICE SERVICES

	Current Fee		Proposed Fee	
	City Resident w/ID		Non-Resident	
Fingerprinting	\$	5.00	\$	15.00
Off Duty Police Services* (hourly, 3 hour min)		50.00		75.00
Off Duty Police hourly vehicle charge		5.00		5.00
Crossing Guards (hourly)		25.00		35.00
Copies (black & white) single sided		0.15		0.15
Notary Services (per signature page)		-		10.00
Notary Services (marriage ceremony)		20.00		30.00
False Alarms		100.00		n/a

No charge for first false alarm, increasing scale after second one

State sales tax will be charged on all services unless a tax exempt certificate is provided.

**Interagency rates, charged as negotiated.*

EXHIBIT J

UTILITY SERVICES				
	Current Fees		Oct 1, 2025 Fees	
Residential Water Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate up to 2" meter	14.43	18.05	15.30	19.13
1,000-4,999 gallons (per 1,000)	3.07	3.85	3.25	4.08
5,000-9,999 gallons (per 1,000)	3.85	4.80	4.08	5.09
10,000-14,999 gallons (per 1,000)	4.61	5.77	4.89	6.12
15,000-19,999 gallons (per 1,000)	6.15	7.70	6.52	8.16
>20,000 gallons (per 1,000)	7.70	9.58	8.16	10.15
Residential Irrigation Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate up to 2" meter	14.43	18.05	15.30	19.13
1-9,999 gallons (per 1,000)	3.85	4.80	4.08	5.09
10,000-14,999 gallons (per 1,000)	4.61	5.77	4.89	6.12
15,000-19,999 gallons (per 1,000)	6.15	7.70	6.52	8.16
>20,000 gallons (per 1,000)	7.70	9.58	8.16	10.15
Commercial Water Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate per meter size				
5/8" or 3/4"	14.43	18.05	15.30	19.13
1"	36.08	45.08	38.24	47.78
1-1/2"	72.14	90.21	76.47	95.62
2"	115.43	144.31	122.36	152.97
3"	216.47	270.59	229.46	286.83
4"	360.79	451.00	382.44	478.06
6"	721.58	901.94	764.87	956.06
8"	1,154.51	1,443.12	1,223.78	1,529.71
10"	1,659.61	2,074.52	1,759.19	2,198.99
Rate per 1,000 gallons usage	3.07	3.85	3.25	4.08
Commercial Irrigation Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate per meter size				
5/8" or 3/4"	14.43	18.05	15.30	19.13
1"	36.08	45.08	38.24	47.78
1-1/2"	72.14	90.21	76.47	95.62
2"	115.43	144.31	122.36	152.97
3"	216.47	270.59	229.46	286.83
4"	360.79	451.00	382.44	478.06
6"	721.58	901.94	764.87	956.06
8"	1,154.51	1,443.12	1,223.78	1,529.71
10"	1,659.61	2,074.52	1,759.19	2,198.99
Rate per 1,000 gallons usage	3.85	4.69	4.08	4.97
Hydrant Meter	115.43	144.29	122.36	152.95
Liftstation	8.13	10.16	8.62	10.78

EXHIBIT J

UTILITY SERVICES				
	Current Fees		Oct 1, 2025 Fees	
Residential Sewer Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate up to 2" meter	29.11	36.39	30.86	38.58
Rate per 1,000 gallons usage	1.32	1.65	1.40	1.76
Eustis Pass-Thru Rate per 1,000 gallons	4.70	5.88	new rates pending	
Commercial Sewer Rates	City Limits		City Limits	
	In	Out	In	Out
Base rate per meter size				
5/8" or 3/4"	29.11	37.30	30.86	39.54
1"	77.40	96.75	82.05	102.58
1-1/2"	154.77	193.47	164.07	205.08
2"	247.65	309.56	262.53	328.16
3"	464.35	580.44	492.25	615.34
4"	773.91	967.38	820.41	1,025.48
6"	1,547.83	1,934.79	1,640.82	2,051.03
8"	2,476.53	3,095.67	2,625.32	3,281.67
10"	3,560.03	4,450.03	3,773.93	4,717.40
Rate per 1,000 gallons usage	1.32	1.65	1.40	1.76
Eustis Pass-Thru Rate per 1,000 gallons	4.70	5.88	new rates pending	
Sewer Only Rates - All Customers	City Limits		City Limits	
	In	Out	In	Out
New rates calculation of: Monthly Sewer Bill (including base rate) of a Metered Residential Customer With 5K Gallons Usage				
5/8" or 3/4"	Factor of 1.0	Factor of 1.0	Factor of 1.0	Factor of 1.0
1"	Factor of 2.5	Factor of 2.5	Factor of 2.5	Factor of 2.5
1-1/2"	Factor of 5.0	Factor of 5.0	Factor of 5.0	Factor of 5.0
2"	Factor of 8.0	Factor of 8.0	Factor of 8.0	Factor of 8.0
3"	Factor of 15	Factor of 15	Factor of 15	Factor of 15
4"	Factor of 25	Factor of 25	Factor of 25	Factor of 25
6"	Factor of 50	Factor of 50	Factor of 50	Factor of 50
8"	Factor of 80	Factor of 80	Factor of 80	Factor of 80
10"	Factor of 115	Factor of 115	Factor of 115	Factor of 115
Fixed Fee - Sewer Only				
Fixed Fee - Florida's Natural	-	607.89	-	644.36
Utility Account Deposits				
Residential Utility Deposit	150.00		150.00	
Commercial Utility Deposit	300.00		2.5x previous 12 mo. avg bill*	
*roundup to nearest \$10, min. \$300				

EXHIBIT J

UTILITY SERVICES		
	Current Fees	Oct 1, 2025 Fees
Miscellaneous		
Returned Payment Fee	35.00	35.00
Late Fee (% of Balance)	10%	10%
Meter Testing	Direct costs	Direct costs
Meter Tampering Fee	500.00	500.00
Unauthorized Connection	1,000.00	1,000.00
Repairs	75.00/hr + parts	75.00/hr + parts
After Hours Turn On/Off	150.00	150.00
Recording Fees		
Certification of Utility Lien	25.00	25.00
Release of Utility Lien	25.00	25.00
Lien Search Fees		
Standard (3-5 business days)	40.00	40.00
Expedited (1-2 business days)	80.00	80.00
Account Setup or Transfer Fee		
Residential Utility Connection	35.00	40.00
Commercial Utility Connection	35.00	40.00
New Meter Charges		
Hydrant Meter	450.00	450.00
3/4" or 5/8" Meter	750.00	750.00
1" Meter	925.00	950.00
1-1/2" Meter*	1,700.00	1,750.00
2" Meter*	2,200.00	2,250.00
>2" Meter	Direct costs	Direct costs
*Backflow Installed by Customer		
Tap Fees		
5/8" or 1" Meter	230.00	230.00
1-1/2" Meter	310.00	310.00
2" Meter	500.00	500.00
>2" Meter	Direct costs	Direct costs

EXHIBIT J

UTILITY SERVICES				
	Current Fees		Oct 1, 2025 Fees	
Residential Stormwater Rates				
Base Rate	4.00		4.00	
Commercial Stormwater Rates				
Base Rate per ERU*	4.00		4.00	
*ERU = total impervious sq ft divided by 3,000				
Residential Garbage Collection				
	23.16		23.16	
Yard trash exceeding 3cu yards	10.25/cy		10.25/cy	
Commercial Garbage Collection				
Standard 32 gallon toters	27.77		27.77	
Commercial Dumpster Service				
	2 Yard Dumpster	4 Yard Dumpster	2 Yard Dumpster	4 Yard Dumpster
1 dump/week	119.21	234.52	119.21	234.52
2 dumps/week	240.60	467.79	240.60	467.79
3 dumps/week	360.58	702.46	360.58	702.46
4 dumps/week	480.81	900.97	480.81	900.97
5 dumps/week	601.71	1,170.68	601.71	1,170.68
Extra dumps per pickup	16.38	33.11	16.38	33.11
	6 Yard Dumpster	8 Yard Dumpster	6 Yard Dumpster	8 Yard Dumpster
1 dump/week	335.45	444.02	335.45	444.02
2 dumps/week	673.41	880.43	673.41	880.43
3 dumps/week	1,010.03	1,319.30	1,010.03	1,319.30
4 dumps/week	1,377.94	1,759.74	1,377.94	1,759.74
5 dumps/week	1,684.15	2,178.55	1,684.15	2,178.55
Extra dumps per pickup	52.30	67.62	52.30	67.62



CITY OF UMATILLA AGENDA ITEM STAFF REPORT

DATE: September 8, 2025

MEETING DATE: September 16, 2025

SUBJECT: Contract with Halifax Paving, Inc and The City of Umatilla for Construction of Aircraft Parking Apron Expansion at Umatilla Municipal Airport

BACKGROUND SUMMARY:

The City previously accepted grants from FAA and FDOT for the construction of the apron expansion project. A total of twelve (12) bids were received for the project on April 24, 2025, and the grants were based on the lowest bid received. Halifax Paving, Inc. was the lowest bidder with a total bid of \$1,129,822.50. Halifax Paving, Inc. has performed several paving projects in the recent past, including the runway rehabilitation and extension project. They have demonstrated their ability to complete significant projects at the airport.

RECOMMENDATIONS:

Approval of the contract with Halifax Paving, Inc. in the amount of \$1,129,822.50 for Construction of Aircraft Parking Apron Expansion at Umatilla Municipal Airport.

FISCAL IMPACTS:

\$11,298.23 Airport reserves

\$45,192.90 FDOT grant

\$1,073,331.37 FAA grant

ATTACHMENTS:

1. Contract with Halifax Paving, Inc. and The City of Umatilla for Construction of Aircraft Parking Apron at Umatilla Municipal Airport
 2. Signed City Addendum Halifax
-

CONTRACT FORM

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2025 by and between the City of Umatilla, Florida, having an address at 1 South Central Avenue, Umatilla FL 32784 (hereinafter called Owner) and Halifax Paving, Inc. having an address at 870 Hull Road, Ormond Beach, FL 32174
(Hereinafter called Contractor)

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

Contractor shall perform, construct, and complete all Work as specified and indicated in the Aircraft Parking Apron Expansion Contract.

ARTICLE 2 - CONTRACT TIMES

2.1 Contract Time. The Work shall be substantially complete within the Contract Time as stated in General Provisions Section 80-08 “Failure to Complete on Time” and accepted in accordance with General Provisions Section 50-15 “Final Acceptance”. In addition, intermediate stages or sequences of the Work shall be substantially completed and accepted as in accordance with General Provisions Section 80-08.

2.2 Damages for Delay in Completion. If the Work is uncompleted after the Contract Time, including all extensions and adjustments in accordance with General Provisions Section 80-07 “Determination and Extension of Contract Time”, the sum stipulated in General Provisions Section 80-08 “Failure to Complete on Time” will be deducted from any money due or to become due the Contractor or their surety. Such deducted sums shall not be deducted as a penalty but shall be considered as liquidation of a reasonable portion of damages including but not limited to additional engineering services that will be incurred by the Owner should the Contractor fail to complete the work in the Contract Time provided in this Contract.

ARTICLE 3 - CONTRACT PRICE

3.1 The Owner will pay Contractor for completion of the Work in accordance with the Contract for the Total in the amount of \$ 1,129,822.50, hereby identified as the Contract Price, as shown in the Contractor's Proposal, with discrepancies corrected in accordance with General Provisions Section 30-01 “Consideration of Proposals” if applicable.

3.2 When unit bid price items are included in the Contract Price, the quantities of various units contained in the Proposal are estimated and payment to the Contractor will be made only for the actual quantities of units that are incorporated in the Work or materials furnished in accordance with the plans and specifications, as determined by the Engineer in accordance with General Provisions Section 90, “Measurement and Payment”.

ARTICLE 4 - PAYMENT PROCEDURES

4.1 Partial Payments. Partial payments will be made at least once per month based on the Engineer's estimate in accordance with General Provisions Section 90, “Measurement and Payment”. Progress payments will be made in accordance with General Provision Section 90-06, “Partial Payments”.

4.2 Retainage. From the total of the amount determined to be payable on a partial payment, the amount specified in General Provisions Section 90-06, “Partial Payments”, will be deducted and retained by the Owner until the final payment is made.

4.3 Final Payment: Final payment will be made in accordance with General Provisions Section 90-09, “Acceptance and Final Payment”.

ARTICLE 5 - CONTRACTOR'S REPRESENTATIONS

In executing this Agreement, Contractor makes the following representations:

- 5.1** Contractor has examined and carefully studied the Contract including Addenda.
- 5.2** Contractor has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work.
- 5.3** Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- 5.4** Contractor has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in the Contract. Contractor acknowledges that such reports and drawings are not part of the Contract and may not be complete for Contractor's purposes. Contractor acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract with respect to Underground Facilities at or contiguous to the site. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract.
- 5.5** Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the Work as indicated in the Contract.
- 5.6** Contractor has correlated the information known to Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract and all additional examinations, investigations, explorations, tests, studies, and data with the Contract.
- 5.7** Contractor has given Design Engineer written notice of all conflicts, errors, ambiguities or discrepancies that Contractor has discovered in the Contract and the written resolution thereof by the Design Engineer is acceptable to Contractor, and the Contract is generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- 5.8** If this Project utilizes multiple prime contracts, the Contractor has examined the Contract for all prime contracts and has acquired sufficient knowledge of the required work of the other prime contractors to the extent that Contractor clearly understands his own obligations and responsibilities relative to the other prime contracts.

ARTICLE 6 - CONTRACT

The Contract which comprises the entire Agreement between Owner and Contractor concerning the Work consists of the following:

- 6.1 The Proposal with discrepancies corrected, inclusive of the required forms.
- 6.2 This Contract Form.
- 6.3 The Contractor’s Performance Bond and Payment Bond.
- 6.4 The Contractor’s Certificates of Insurance.
- 6.5 The Notice of Award and Notice to Proceed.
- 6.6 The General Provisions, Special Provisions, and Technical Specifications, which are a part of the Contract.
- 6.7 The Contract Drawings as listed in the Table of Contents.
- 6.8 Addenda listed below:

<u>Addendum No.</u>	<u>Date</u>
<u>1</u>	<u>March 28, 2025</u>
<u>2</u>	<u>April 4, 2025</u>
<u>3</u>	<u>April 8, 2025</u>
<u>4</u>	<u>April 11, 2025</u>

- 6.9 There are no documents other than those listed above in this Article 6. The Contract may only be modified by Supplemental Agreement.

ARTICLE 7 - MISCELLANEOUS

- 7.1 Terms used in this Agreement shall have the meanings in the General Provision Section 10, “Definition of Terms”.
- 7.2 No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract.
- 7.3 Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract.
- 7.4 Any provision or part of the Contract held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner or Contractor, who agree that the Contract shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

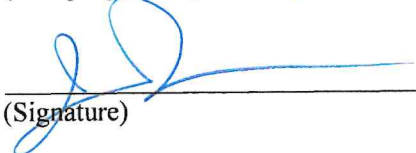
IN WITNESS WHEREOF, Owner and Contractor have signed five (5) copies of this Agreement. This Agreement will be effective on the day and year firstabove written.

OWNER

Aaron Mercer
City Manager (SEAL)

CONTRACTOR:

Halifax Paving, Inc. _____ (SEAL)
(Company Name)

 _____
(Signature)

Joseph Durrance _____
(Printed Name)

Chief Executive Officer _____
(Printed Title)

**FLORIDA PUBLIC ENTITY ADDENDUM
TO
AIRPORT PARKING APRON EXPANSION -ITB No. 2025-AP-002**

The City Council (the "Council"), on behalf of the **CITY OF UMATILLA** (the "City"), is entering into, or has entered into, a contractual relationship with **HALIFAX PAVING, INC.** ("Contractor") to provide services to the City. Because the City is a unit of local government operating in, and pursuant to the laws of, the State of Florida, the required provisions set forth in this addendum are incorporated into all contracts between the City and the Contractor including the Aircraft Parking Apron Expansion Contract (the "Agreement"), and shall prevail over any conflicting provisions contained in such contracts. The terms of this Addendum constitute an amendment to the Agreement to be incorporated therein as if fully set forth in the body thereof.

In addition, the terms, conditions, and specifications contained in the City of Umatilla Invitation to Bid No. 2025-AP-002 (Airport Parking Apron Expansion) are hereby incorporated into the Agreement by reference and made a part hereof as if fully set forth herein. In the event of any conflict between the ITB, the Agreement, and this Addendum, the order of precedence shall be: (1) this Addendum, (2) the Agreement, and (3) the ITB.

I. PUBLIC RECORDS (§ 119.0701, F.S.)

In accordance with the provisions of Section 119.0701(2), Florida Statutes: **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT ATTN: JESSICA BURNHAM, CITY CLERK, 1 SOUTH CENTRAL AVE., UMATILLA, FL 32784 ; 352-669-3125.**

The Contractor must comply with public records laws, specifically to:

1. Keep and maintain public records required by the Council to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if the Contractor does not transfer the records to the City.
4. Upon completion of the Agreement, transfer, at no cost to the City, all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City custodian of public records, in a format that is compatible with the information technology systems of the City. No public record created by or in the possession of the City or Contractor is exempt or confidential unless it is subject to a specific provision of Florida statute conferring exempt or confidential status, and public records, other than exempt or confidential public records, will be provided by the City to any person upon request without notice to the Contractor.

II. PUBLIC ENTITY CRIMES BILL (§ 287.133, F.S.)

Section 287.133, Florida Statutes, provides that a person or affiliate who has been placed on the convicted vendor

list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contract, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

III. E-VERIFY (§ 448.095, F.S.)

Prior to the employment of any person performing services to the City, Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of (a) all employees within the State of Florida that are hired by Contractor after the execution of this Agreement who are providing labor to the City; and (b) all employees within the State of Florida of any of the Contractor's sub-contractors that are hired by those sub-contractors after the execution of this agreement who are providing labor to the City.

IV. NO SOVEREIGN IMMUNITY WAIVER (§ 768.28, F.S.); APPLICABLE LAW

Nothing contained in the contract or contracts between the City and the Contractor, or in any instruments executed pursuant to the terms of such contract or contracts, shall be construed or interpreted as a waiver by the Council of any right, privilege or immunity, whether in contract or tort, that the Council or City may enjoy under the constitution and laws of the State of Florida, including the limitations of liability set forth in Section 768.28, Florida Statutes, as it now or may hereafter exist. Florida law shall be applied to the interpretation and enforcement of contracts between the City and the Contractor. Nothing in the contract between the City and the Contractor shall require the City to indemnify the Contractor for the negligence of any person other than the City. Any provision in the contract or contracts between the City and the Contractor whereby the City agrees to indemnify any person shall be limited to the amounts of the sovereign immunity waivers for tort claims set out at Section 768.28, Florida Statutes.

V. FLORIDA LOCAL GOVERNMENT PROMPT PAYMENT ACT (§218.70, F.S.)

The City is a "local government entity" within the meaning of the Florida Local Government Prompt Payment Act, Section 218.70, et seq., Florida Statutes (the "Act"). This law requires the City to make timely payment for services and establishes procedures for calculation of payment due dates. The Contractor acknowledges that it has had the opportunity to review the Act and that its provisions supersede any inconsistent provisions of contracts between the City and the Contractor.

VI. GOVERNMENT AND CORPORATE ACTIVISM (CHAPTER 2023-28)

The Contractor hereby acknowledges that a local government may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor, nor give preference to a vendor based on the vendor's social, political, or ideological interests.

VII. POWERS OF THE CITY

The Contractor acknowledges that pursuant to the powers of municipalities under Florida law, Contractor will not be compensated for any goods or services provided unless they are (1) in furtherance of municipal purposes and (2)

pursuant to a legal exercise of municipal powers. The City may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget, and expenditures of the City are contingent upon annual appropriation of funding.

CITY OF UMATILLA, FLORIDA

By: _____
Christopher Creech, Mayor

ATTEST:

By: _____
Jessica Burnham, City Clerk
Date: _____

Contractor

HALIFAX PAVING, INC.

_____

By: Joseph Durrance
As its: Chief Executive Officer



Umatilla Public Library FY 24-25

August 2025

Library Monthly Reports FY 24-25					
	Q 1	Q 2	Q 3	August 2025	FY 24-25
Visits (<i>door count halved</i>)	12,408	11,531	11,441	3,655	41,901
Checkouts	7,188	7,220	8,441	2,890	28,709
E-Books (digital)	1,432	1,312	1,860	580	5,771
Total Circulation	7,674	8,532	10,301	3,470	33,534
FL ILL Received (NEW)	-	5	2	6	13
FL ILL Leant (NEW)	-	23	3	11	37
New Patrons	79	85	99	36	341
Patron Computer Sessions	1,146	1,055	1,040	321	3,908
Wi-Fi Clients Served	1,986	1,868	1,809	618	6,744
Adult Volunteer Hours	31.00	17.75	80.00	13.75	156.00
Attendance Family Programs	1,369	213	413	16	2,011
Attendance Adult Programs	346	342	468	57	1,321
Attendance Teen Programs	302	222	110	-	644
Attendance Juvenile Programs	546	493	1,034	220	2,752
Total # of Programs	133	125	114	17	419
Meeting room Rental	-	-	-	-	-
Cash to city (including cc)	\$1,682.97	\$3,371.11	\$2,024.30	\$500.08	\$8,305.43

Highlights

Program Highlights

Help Me Grow Florida, the Early Literacy Coalition of Lake County and Early Steps provided a free “Books, Balls & Blocks” program, which provided free developmental screening for early childhood.

The Arching Oaks Japanese Art & Culture Center conducted an Obon program to the school-aged children. We learned the traditional festival’s song and dance.

The Florida Division for Blind Services contributed a Braille discovery kit for the program, “What Is Braille?”

Literary Society Reads the Classics: *The Tenant of Wildfell Hall* held it’s first session. Adults discussed the first seventeen chapters of Anne Brontë’s final novel and discovered the history of the Brontë sisters and their legacy.

UMATILLA POLICE DEPARTMENT PRESS RELEASE

August 26, 2025 through September 1, 2025

ARRESTS

8/30/2025	9:03 a.m.	Maurice Police Orlando, Fl	Driving with license suspended 2 nd or subsequent offense.
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CRIMINAL CITATIONS REQUIRING COURT APPEARANCE

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REPORTS FILED

08/26/2025	2:38 p.m.	Officers responded to a call in the area of Amberwood Way reference criminal mischief. A report was taken.
08/27/2025	4:16 a.m.	A set of keys were found in the middle of Lake Street. They were taken into property and evidence for safekeeping.
08/27/2025	4:35 p.m.	Officers responded to Fish N Chix located at 100 North Central Avenue reference a suspicious person. Person was cleared by EMS and refused transport.
08/28/2025	2:22 a.m.	Officers responded to Cadwell Park reference a suspicious vehicle. Driver advised they were letting their kids catch pokemon on their phones. Driver was given information on park hours.
08/28/2025	8:59 p.m.	Officers responded to the Citgo at 42429 State Road 19 reference a suspicious person. Person was gone on arrival.
08/29/2025	2:32 p.m.	Officers responded to the area of Ballpark Road and South Central Avenue reference a suspicious vehicle. The person was just waiting on the baseball coach.

ARRESTS	1
DISPATCHED CALLS	100
TRAFFIC STOPS	27
TRAFFIC CITATIONS ISSUED	6

UMATILLA POLICE DEPARTMENT PRESS RELEASE

September 2, 2025 through September 8, 2025

ARRESTS

n/a

CRIMINAL CITATIONS REQUIRING COURT APPEARANCE

n/a

REPORTS FILED

09/03/2025	2:19 p.m.	Officers responded to a residence in the area of Lakeside Avenue reference vandalism. A report was taken.
09/04/2025	8:24 p.m.	Officers responded to Cadwell Park reference a suspicious person in the park after hours. Park hours were given to person.
09/05/2025	3:31 a.m.	Officers responded to the area of the Circle K located at 391 N. Central Avenue reference a person calling out for help. Officers were able to locate person having a medical episode. They were turned over to EMS.
09/06/2025	7:00 a.m.	Officers responded to a suspicious person call in the area of Cassady Street. Person was checked out.
09/06/2025	9:51 a.m.	Officers assisted the Department of Children and Families at a residence in the area of Blanche Avenue to commence a case. The Umatilla Police Department will not pursue charges due to there being nothing criminal. A report was taken.
09/06/2025	10:59 p.m.	Officers responded to Lube Master located at 512 Hatfield Drive. A person was trespassed.
09/07/2025	3:08 a.m.	Officers responded to a noise complaint in the area of Hibiscus Street. Contact was made with homeowner music was turned down.

ARRESTS	0
DISPATCHED CALLS	122
TRAFFIC STOPS	25
TRAFFIC CITATIONS ISSUED	2